21 March 2025

Pay Calculation Results

Overview

Introduction

This guide provides the procedures for navigating and understanding Pay Calculation Results in Direct Access (DA). It also provides the procedures for identifying and navigating through an off-cycle pay calendar in DA.

Helpful Links

(a) Coast Guard Pay Manual, COMDTINST M7220.29 (series)
(b) Personnel and Pay Procedures, Chapter 11: Governance-Audits and Reports

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Pay Calculation Results

Introduction

This section provides the procedures for navigating and understanding Pay Calculation Results in DA.

Importance of Reviewing Pay Calculation Results

Pay Calculation Results display a member's pay for any given pay calendar.

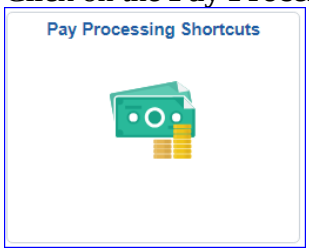
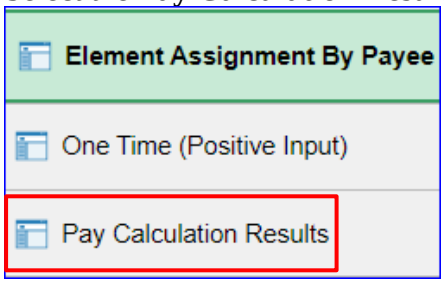
Pay is recalculated every night with the exception of Thursday (DA maintenance and system upgrades are performed Thursday evenings). This is important to know because any transaction submitted can be verified the next day to ensure it processed correctly, and any potential pay errors may be identified and corrected prior to finalization.

DA finalizes payroll once per pay calendar also known as a pay period. Finalizing the pay calendar means the Pay Calculation Results earnings and deductions that were present on the day of finalize are closed out and reflect what the member will receive on payday. However, any day prior to finalization, if a transaction was input incorrectly, it may be fixed or adjusted.

Once a **pay calendar is finalized**, any submitted pay transaction or corrections made will **NOT** change the Pay Calculation Results for that pay calendar. After finalization, documentation is electronically submitted to the U.S. Treasury. Any transactions submitted after finalization will be processed as a retro-active adjustment on a future pay calendar (see Steps 12 – 15).

Procedures

See below.

Step	Action
1	Click on the **Pay Processing Shortcuts** Tile. 
2	Select the **Pay Calculation Results** option. 

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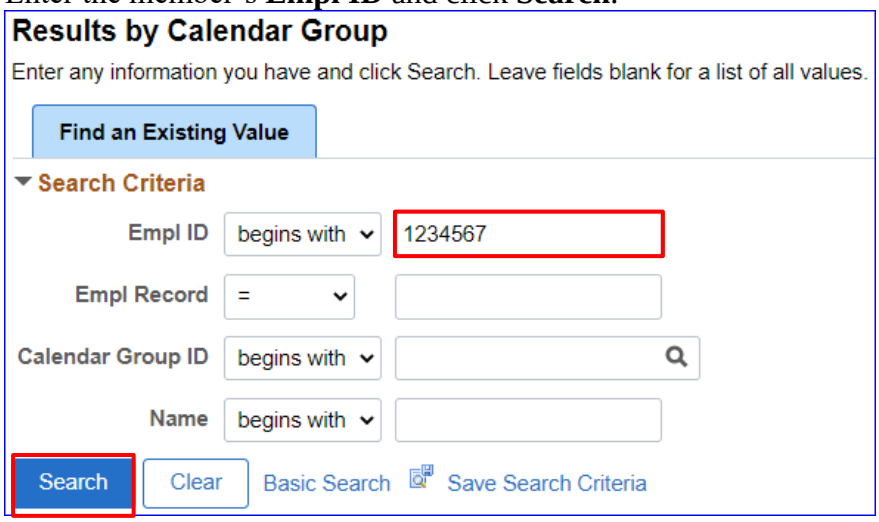
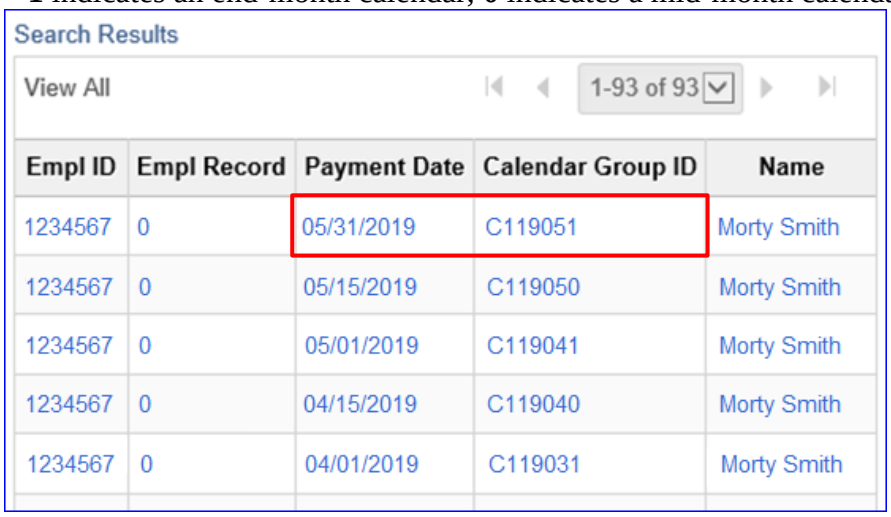
Pay Calculation Results, Continued

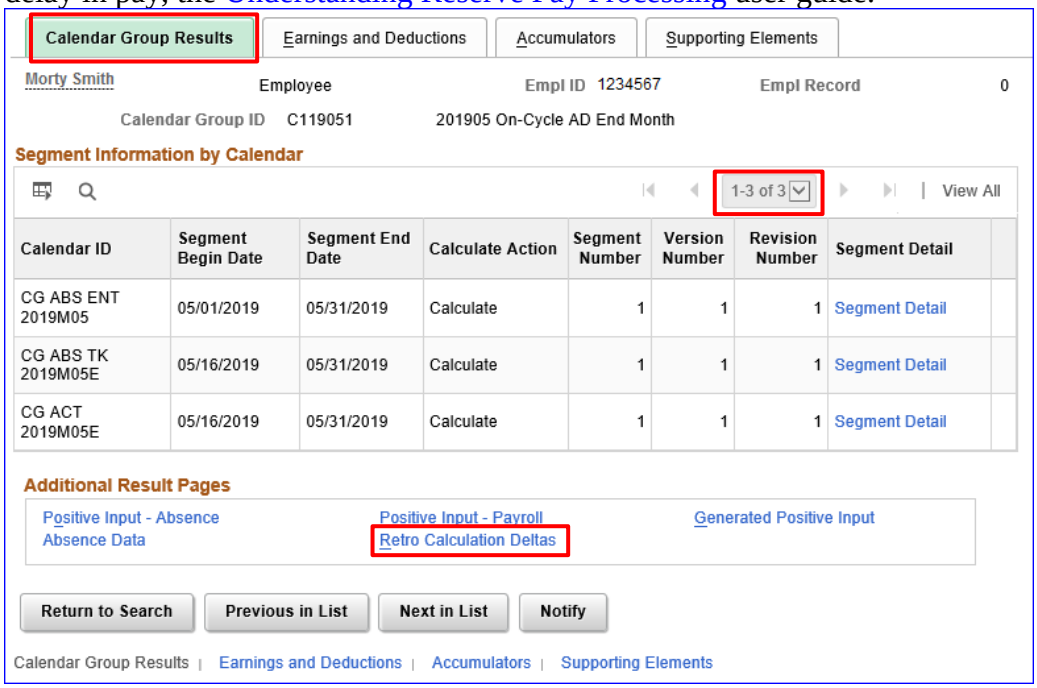
Procedures, continued

Step	Action
3	Enter the member's **Empl ID** and click **Search**. 
4	Select the appropriate **Calendar Group ID** or **Payment Date** from the Search Results. A breakdown of the Calendar Group ID is shown below. For example, the Calendar Group ID **C119051**: • **C1** indicates Coast Guard • **19** indicates the year (i.e., 2019) • **05** indicates the month (i.e., May) • **1** indicates an end-month calendar, **0** indicates a mid-month calendar 

Continued on next page

Pay Calculation Results, Continued

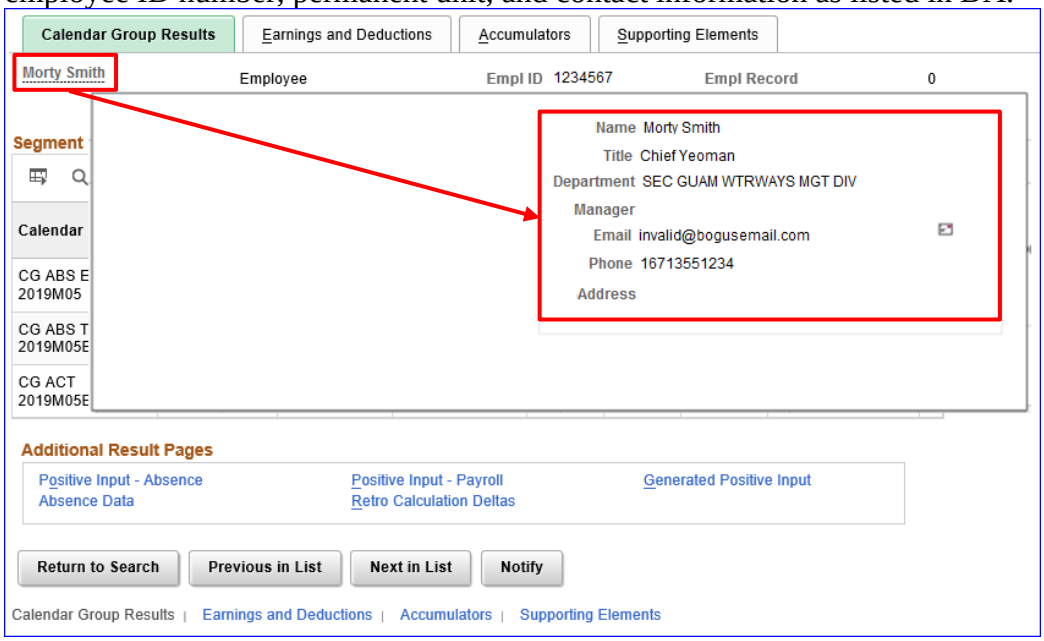
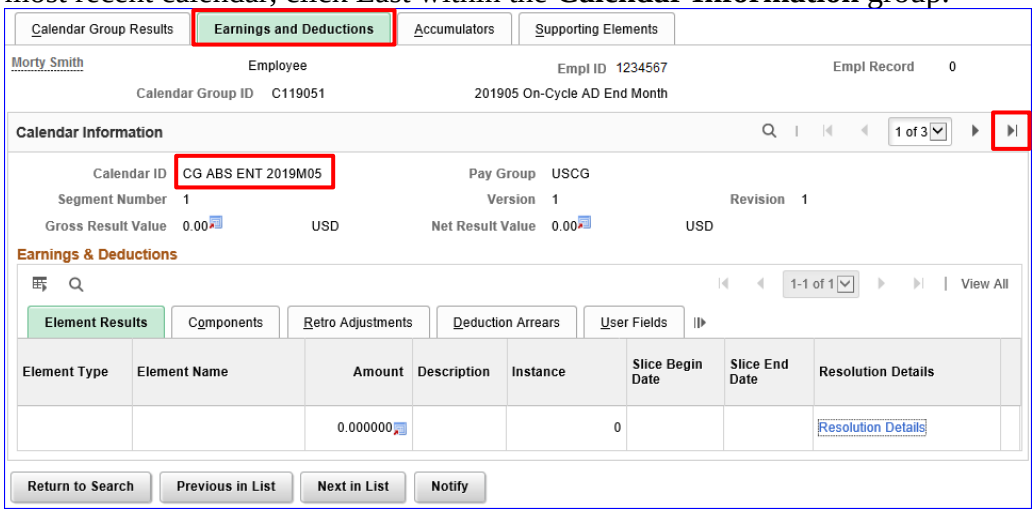
Procedures,
continued

Step	Action
4	The Pay Calculation Results will display for the selected Calendar Group ID. There are 4 tabs associated with the Pay Calculation Results. This first tab, **Calendar Group Results**, is used to consolidate information from different DA locations and pay transactions for a given pay calendar. Take note of the number of rows on the **Segment Information by Calendar** group. If there are more than **2 rows on a mid-month calendar or more than 3 rows on an end-month calendar, this indicates retro-adjustments** occurred on this calendar (retro-adjustments could have occurred through SPO transactions or PPC intervention). In this example, we can already determine there were no retro-adjustments made to this calendar since this end-month calendar only shows 3 rows. **NOTE:** A useful tool under the Calendar Group Results tab is the **Retro Calculation Deltas**. This link is used to identify delayed payments to Active or Reserve members for previous pay calendars. For more information on researching an Active or Reserve delay in pay, the Understanding Reserve Pay Processing user guide. 

Continued on next page

Pay Calculation Results, Continued

Procedures,
continued

Step	Action
5	Holding the cursor over the member's name will display the member's name, employee ID number, permanent unit, and contact information as listed in DA. 
6	Click the **Earnings and Deductions** tab. The Calendar ID displayed will be the Absence Entitlement calendar, this is not the most current calendar. To select the most recent calendar, click Last within the **Calendar Information** group. 

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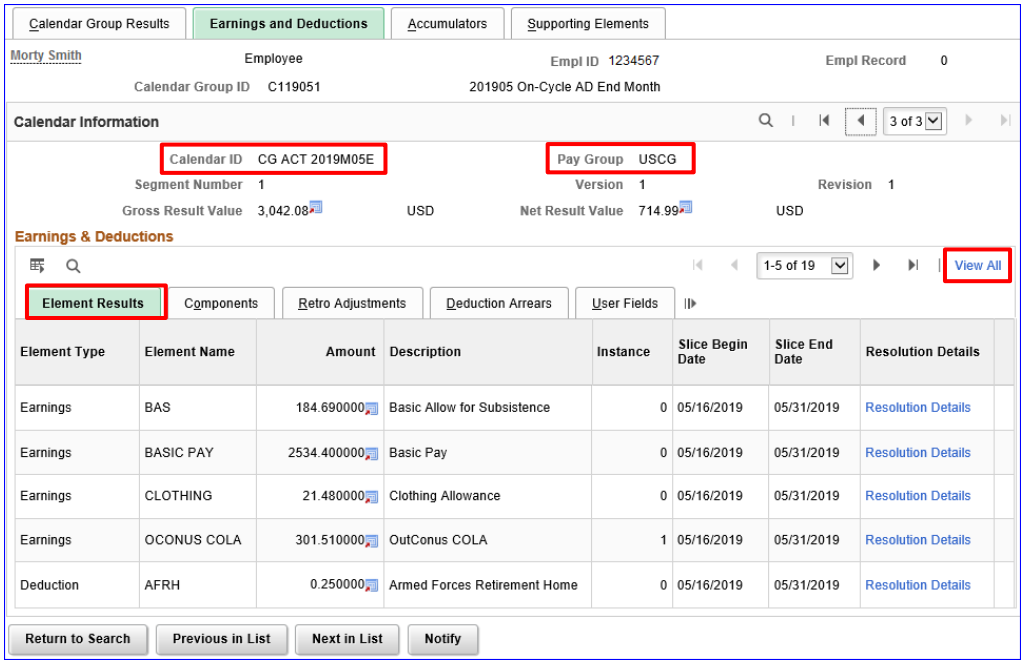
Pay Calculation Results, Continued

Procedures, continued

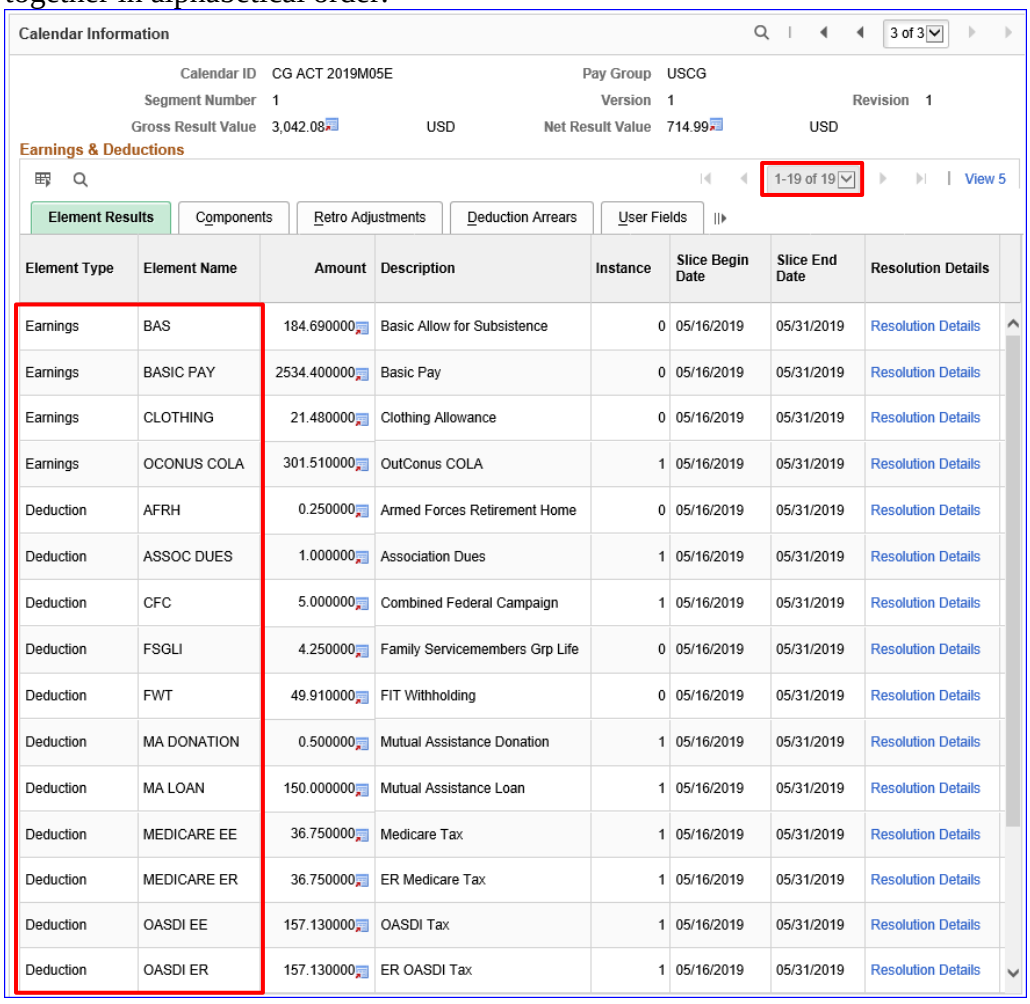
Step	Action
7	The most current **Calendar ID** will be displayed. The current pay calendar will begin with **CG ACT** 20XXXXXX or **CG RSV** 20XXXXXX. • **CG ACT** or **CG RSV –** identifies the pay calendar as Active Duty or Reserve • **20XX** – identifies the pay calendar year • **MXX** – identifies the pay calendar month (i.e., M03 = March) • **E** – end-month pay calendar **or** • **M** – mid-month pay calendar For example, CG ACT 2019M05E is an Active Duty pay calendar for end-month May 2019 (covers period 05/16/19 – 05/31/19) or CG RSV 2019M04M is a Reserve pay calendar for mid-month April 2019 (covers period 04/01/19 – 04/15/19). The **Pay Group** is also identified under calendar information. USCG indicates the Active Duty pay group, USCG RSV indicates the Reserve pay group (for more information on understanding Reserve pay and the Reserve pay group, see the Understanding Reserve Pay Processing user guide). Click **View All** to display the entire list of **Element Results** under Earnings and Deductions.  Calendar Group Results | Earnings and Deductions | Accumulators | Supporting Elements Morty Smith Employee Empl ID 1234567 Empl Record 0 Calendar Group ID C119051 201905 On-Cycle AD End Month Calendar Information 3 of 3 Calendar ID CG ACT 2019M05E Pay Group USCG Segment Number 1 Version 1 Revision 1 Gross Result Value 3,042.08 USD Net Result Value 714.99 USD Earnings & Deductions 1-5 of 19 View All Element Results | Components | Retro Adjustments | Deduction Arrears | User Fields Element Type | Element Name | Amount | Description | Instance | Slice Begin Date | Slice End Date | Resolution Details Earnings | BAS | 184.690000 | Basic Allow for Subsistence | 0 | 05/16/2019 | 05/31/2019 | Resolution Details Earnings | BASIC PAY | 2534.400000 | Basic Pay | 0 | 05/16/2019 | 05/31/2019 | Resolution Details Earnings | CLOTHING | 21.480000 | Clothing Allowance | 0 | 05/16/2019 | 05/31/2019 | Resolution Details Earnings | OCONUS COLA | 301.510000 | OutConus COLA | 1 | 05/16/2019 | 05/31/2019 | Resolution Details Deduction | AFRH | 0.250000 | Armed Forces Retirement Home | 0 | 05/16/2019 | 05/31/2019 | Resolution Details Return to Search | Previous in List | Next in List | Notify

Continued on next page

Pay Calculation Results, Continued

Procedures,
continued

Step	Action
8	The information found on this tab will be the **primary source** when reviewing pay calculation results and/or researching a pay issue. All the earnings and deductions for this pay calendar will be displayed. The **number** of earnings and deductions elements will vary (sometimes greatly) between members depending on the member's component (i.e., Active Duty vs Reserve), their entitlements, and how many deductions are associated with their pay record. **Earnings** are grouped together in alphabetical order; **deductions** are also grouped together in alphabetical order.



Calendar Information — 3 of 3

Calendar ID: CG ACT 2019M05E | Pay Group: USCG
Segment Number: 1 | Version: 1 | Revision: 1
Gross Result Value: 3,042.08 USD | Net Result Value: 714.99 USD

Earnings & Deductions — 1-19 of 19 — View 5

Element Results | Components | Retro Adjustments | Deduction Arrears | User Fields

Element Type	Element Name	Amount	Description	Instance	Slice Begin Date	Slice End Date	Resolution Details
Earnings	BAS	184.690000	Basic Allow for Subsistence	0	05/16/2019	05/31/2019	Resolution Details
Earnings	BASIC PAY	2534.400000	Basic Pay	0	05/16/2019	05/31/2019	Resolution Details
Earnings	CLOTHING	21.480000	Clothing Allowance	0	05/16/2019	05/31/2019	Resolution Details
Earnings	OCONUS COLA	301.510000	OutConus COLA	1	05/16/2019	05/31/2019	Resolution Details
Deduction	AFRH	0.250000	Armed Forces Retirement Home	0	05/16/2019	05/31/2019	Resolution Details
Deduction	ASSOC DUES	1.000000	Association Dues	1	05/16/2019	05/31/2019	Resolution Details
Deduction	CFC	5.000000	Combined Federal Campaign	1	05/16/2019	05/31/2019	Resolution Details
Deduction	FSGLI	4.250000	Family Servicemembers Grp Life	0	05/16/2019	05/31/2019	Resolution Details
Deduction	FWT	49.910000	FIT Withholding	0	05/16/2019	05/31/2019	Resolution Details
Deduction	MA DONATION	0.500000	Mutual Assistance Donation	1	05/16/2019	05/31/2019	Resolution Details
Deduction	MA LOAN	150.000000	Mutual Assistance Loan	1	05/16/2019	05/31/2019	Resolution Details
Deduction	MEDICARE EE	36.750000	Medicare Tax	1	05/16/2019	05/31/2019	Resolution Details
Deduction	MEDICARE ER	36.750000	ER Medicare Tax	1	05/16/2019	05/31/2019	Resolution Details
Deduction	OASDI EE	157.130000	OASDI Tax	1	05/16/2019	05/31/2019	Resolution Details
Deduction	OASDI ER	157.130000	ER OASDI Tax	1	05/16/2019	05/31/2019	Resolution Details

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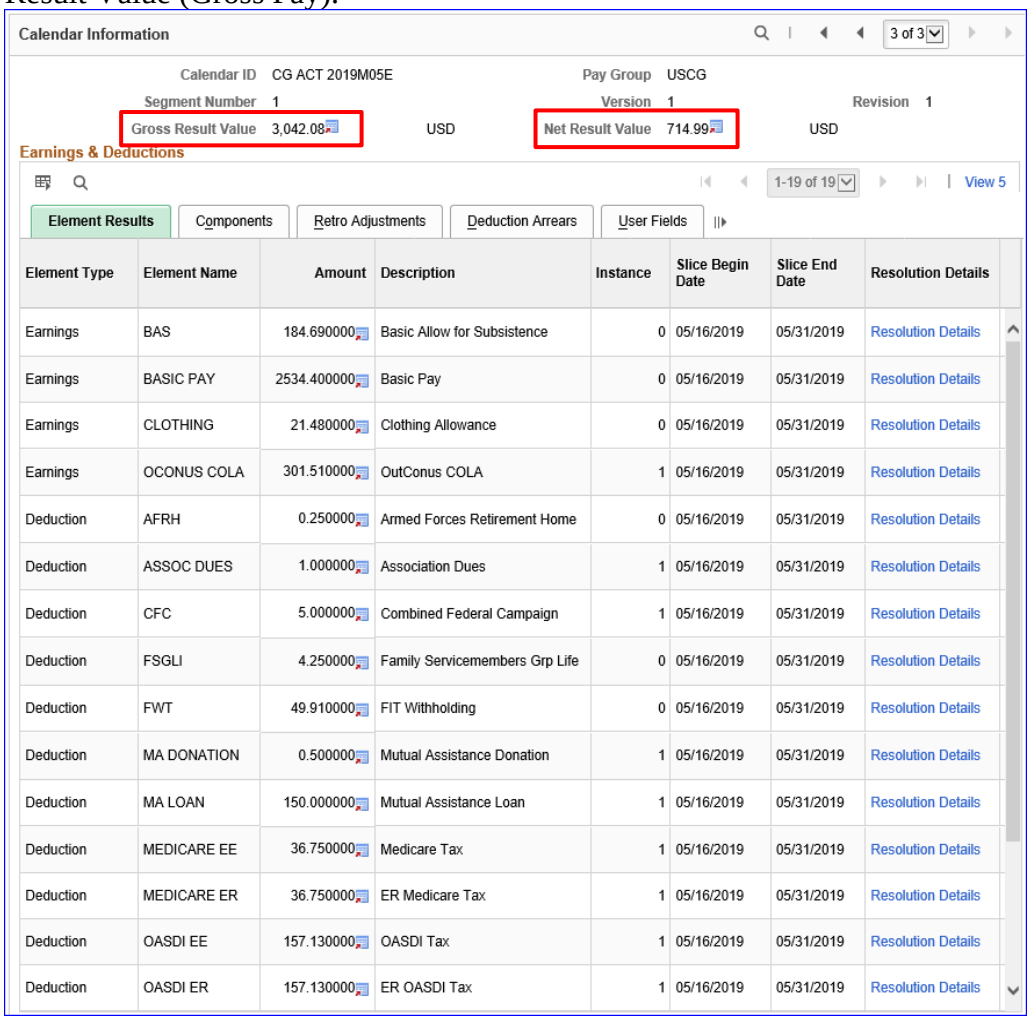
Pay Calculation Results, Continued

Procedures,
continued

Step	Action
9	All the Earnings added together will total the **Gross Result Value**. The totalled deductions (see **Note**), subtracted from the Gross Result Value results is the **Net Result Value**. The Net Result Value is the amount the member is expected to see deposited into their account. **NOTE:** When adding up the deductions, do not include **Medicare ER** or **OASDI ER**. These are employer contributions and are **not** deducted from the member's Gross Result Value (Gross Pay).



Calendar Information — 3 of 3

Calendar ID CG ACT 2019M05E | Pay Group USCG
Segment Number 1 | Version 1 | Revision 1
Gross Result Value 3,042.08 USD | Net Result Value 714.99 USD

Earnings & Deductions — 1-19 of 19 — View 5

Element Results | Components | Retro Adjustments | Deduction Arrears | User Fields

Element Type	Element Name	Amount	Description	Instance	Slice Begin Date	Slice End Date	Resolution Details
Earnings	BAS	184.690000	Basic Allow for Subsistence	0	05/16/2019	05/31/2019	Resolution Details
Earnings	BASIC PAY	2534.400000	Basic Pay	0	05/16/2019	05/31/2019	Resolution Details
Earnings	CLOTHING	21.480000	Clothing Allowance	0	05/16/2019	05/31/2019	Resolution Details
Earnings	OCONUS COLA	301.510000	OutConus COLA	1	05/16/2019	05/31/2019	Resolution Details
Deduction	AFRH	0.250000	Armed Forces Retirement Home	0	05/16/2019	05/31/2019	Resolution Details
Deduction	ASSOC DUES	1.000000	Association Dues	1	05/16/2019	05/31/2019	Resolution Details
Deduction	CFC	5.000000	Combined Federal Campaign	1	05/16/2019	05/31/2019	Resolution Details
Deduction	FSGLI	4.250000	Family Servicemembers Grp Life	0	05/16/2019	05/31/2019	Resolution Details
Deduction	FWT	49.910000	FIT Withholding	0	05/16/2019	05/31/2019	Resolution Details
Deduction	MA DONATION	0.500000	Mutual Assistance Donation	1	05/16/2019	05/31/2019	Resolution Details
Deduction	MA LOAN	150.000000	Mutual Assistance Loan	1	05/16/2019	05/31/2019	Resolution Details
Deduction	MEDICARE EE	36.750000	Medicare Tax	1	05/16/2019	05/31/2019	Resolution Details
Deduction	MEDICARE ER	36.750000	ER Medicare Tax	1	05/16/2019	05/31/2019	Resolution Details
Deduction	OASDI EE	157.130000	OASDI Tax	1	05/16/2019	05/31/2019	Resolution Details
Deduction	OASDI ER	157.130000	ER OASDI Tax	1	05/16/2019	05/31/2019	Resolution Details

Continued on next page

Pay Calculation Results, Continued

Procedures,
continued

Step	Action
9 (cont.)	In this example, the member's total earnings are **$3,042.08**. The member's total deductions (remember, do not include employer contributions) are **$2,327.09** for a Net Result Value of **$714.99**.

Earnings	BAS	184.690000	Basic Allow for Subsistence	0	05/16/2019	05/31/2019
Earnings	BASIC PAY	2534.400000	Basic Pay	0	05/16/2019	05/31/2019
Earnings	CLOTHING	21.480000	Clothing Allowance			
Earnings	OCONUS COLA	301.510000	OutConus COLA	1	05/16/2019	05/31/2019
Deduction	AFRH	0.250000	Armed Forces Retirement Home	0	05/16/2019	05/31/2019
Deduction	ASSOC DUES	1.000000	Association Dues	1	05/16/2019	05/31/2019
Deduction	CFC	5.000000	Combined Federal Campaign	1	05/16/2019	05/31/2019
Deduction	FSGLI	4.250000	Family Servicemembers Grp Life	0	05/16/2019	05/31/2019
Deduction	FWT	49.910000	FIT Withholding	0	05/16/2019	05/31/2019
Deduction	MA DONATION	0.500000	Mutual Assi			
Deduction	MA LOAN	150.000000	Mutual Assistance Loan	1	05/16/2019	05/31/2019
Deduction	MEDICARE EE	36.750000	Medicare Tax	1	05/16/2019	05/31/2019
Deduction	MEDICARE ER	36.750000	ER Medicare Tax	1	05/16/2019	05/31/2019
Deduction	OASDI EE	157.130000	OASDI Tax	1	05/16/2019	05/31/2019
Deduction	OASDI ER	157.130000	ER OASDI Tax	1	05/16/2019	05/31/2019
Deduction	SGLI	14.000000	Servicemembers Group Life Ins	0	05/16/2019	05/31/2019
Deduction	TRICARE DEP	15.000000	Tricare Dependent Dental	1	05/16/2019	05/31/2019
Deduction	TSGLI	0.500000	Traumatic SGLI	0	05/16/2019	05/31/2019
Deduction	TSP BASIC	1892.800000	Thrift Savings Plan Basic Pay	0	05/16/2019	05/31/2019

Total Earnings = 3042.08

Total Deductions = 2327.09

Continued on next page

Pay Calculation Results, Continued

Procedures,
continued

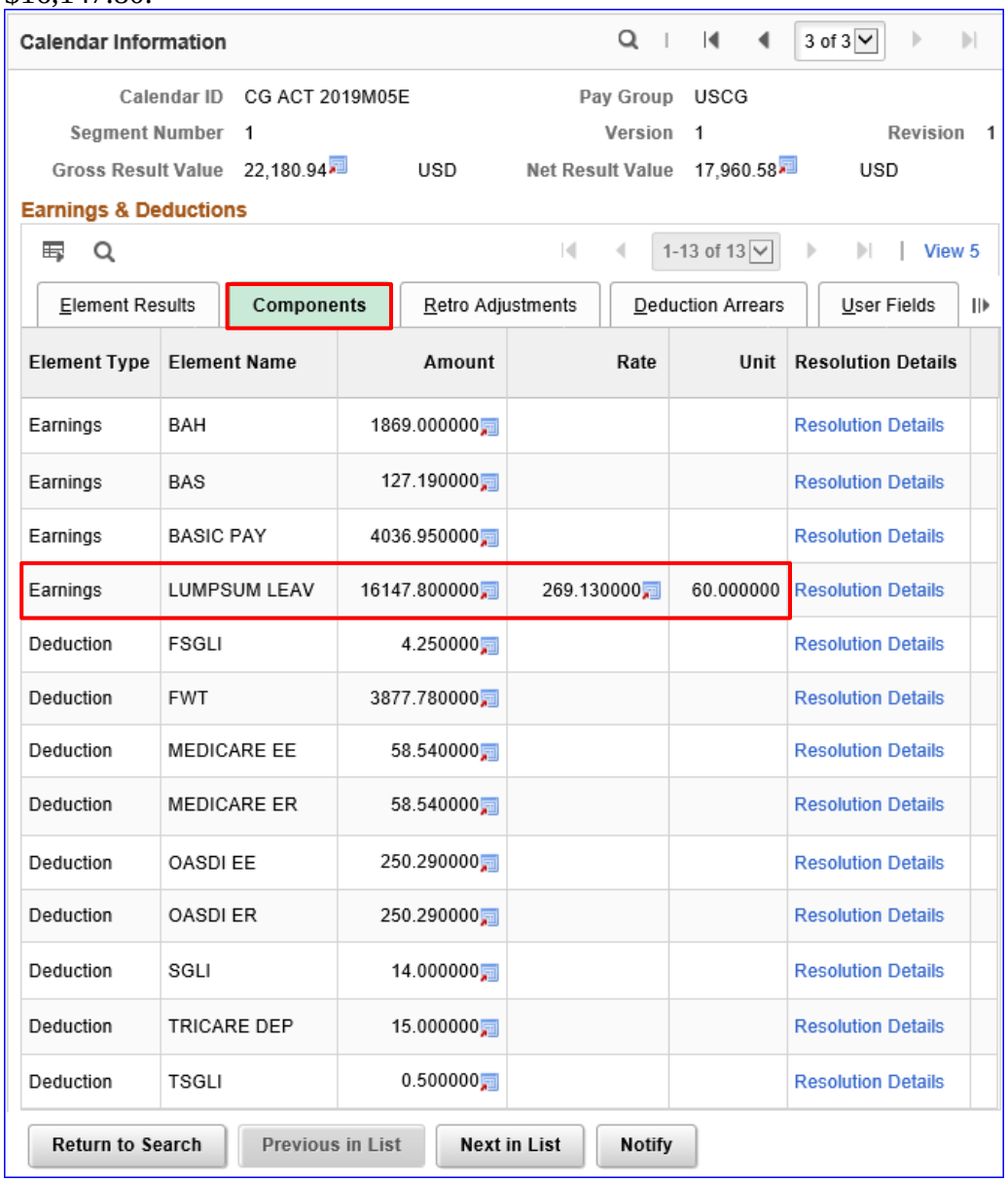
<table>
<tr><th>Step</th><th>Action</th></tr>
<tr><td>10</td><td>The table below provides a brief description of each of the columns found on the Element Results tab under the Earning and Deductions section:
<table>
<tr><th>Field</th><th>Description</th></tr>
<tr><td>Element Type</td><td>Indicates whether the element is an earning or deduction.</td></tr>
<tr><td>Element Name</td><td>An abbreviated name of the earning or deduction.</td></tr>
<tr><td>Amount</td><td>The amount paid/deducted during this pay calendar.</td></tr>
<tr><td>Description</td><td>A long description of the element.</td></tr>
<tr><td>Instance</td><td>Displays a number. This number will coincide with an Element Assignment by Payee (EABP), if one exists.</td></tr>
<tr><td>Slice Begin Date</td><td>The first date within the pay period the element is earned or deducted. This is generally the first day of the pay period but may fall somewhere within the pay period depending on when it was earned or deducted. For example, a Reservist who started Active Duty orders on May 22, 2019, will see a Slice Begin Date of 05/22/2019.</td></tr>
<tr><td>Slice End Date</td><td>The last date within the pay period the element is earned or deducted. This is generally the last day of the pay period but may fall somewhere within the pay period depending on when the entitlement was stopped or no longer deducted. For example, a Reservist who ended Active Duty orders on May 28, 2019, will see a Slice End Date of 05/28/2019.</td></tr>
<tr><td>Resolution Details</td><td>When the link is selected, certain elements will display additional information (i.e., Lump Sum Leave will show the amount of days sold).</td></tr>
</table></td></tr>
</table>

Continued on next page

Pay Calculation Results, Continued

Procedures,
continued

Step	Action
11	Click the **Components** tab under Earnings and Deductions. This tab provides a simplified version of the Element Results tab. If the member sold leave, the daily rate of each day sold, and the number of days sold will be displayed here. For example, this member sold 60 days of leave at a rate of $269.13 per day for a total of $16,147.80.



Calendar Information — 3 of 3

Calendar ID CG ACT 2019M05E — Pay Group USCG
Segment Number 1 — Version 1 — Revision 1
Gross Result Value 22,180.94 USD — Net Result Value 17,960.58 USD

Earnings & Deductions

1-13 of 13 — View 5

Element Results | Components | Retro Adjustments | Deduction Arrears | User Fields

Element Type	Element Name	Amount	Rate	Unit	Resolution Details
Earnings	BAH	1869.000000			Resolution Details
Earnings	BAS	127.190000			Resolution Details
Earnings	BASIC PAY	4036.950000			Resolution Details
Earnings	LUMPSUM LEAV	16147.800000	269.130000	60.000000	Resolution Details
Deduction	FSGLI	4.250000			Resolution Details
Deduction	FWT	3877.780000			Resolution Details
Deduction	MEDICARE EE	58.540000			Resolution Details
Deduction	MEDICARE ER	58.540000			Resolution Details
Deduction	OASDI EE	250.290000			Resolution Details
Deduction	OASDI ER	250.290000			Resolution Details
Deduction	SGLI	14.000000			Resolution Details
Deduction	TRICARE DEP	15.000000			Resolution Details
Deduction	TSGLI	0.500000			Resolution Details

Return to Search | Previous in List | Next in List | Notify

Continued on next page

Pay Calculation Results, Continued

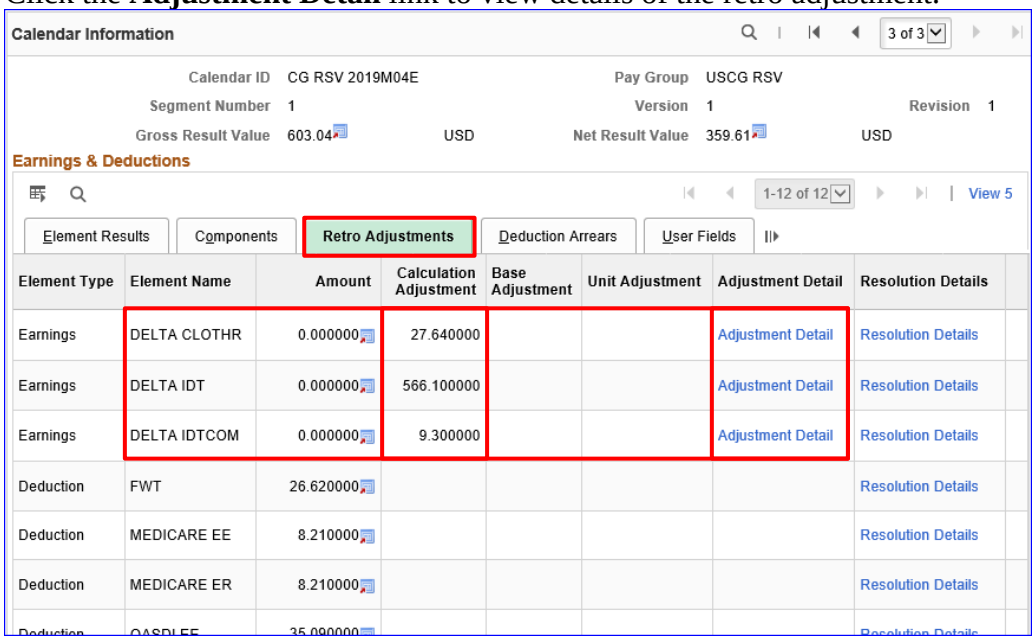
Procedures, continued

Step	Action
12	Click the **Retro Adjustments** tab under Earnings and Deductions. This tab can be extremely useful in determining if any earnings or deductions affecting the selected pay calendar were approved with effective dates **prior** to the current pay calendar. Retro payments are easily identifiable by the Element Name beginning with **DELTA**. The retro payment will be displayed in the **Calculation Adjustment** column and may display as a positive or negative number (see chart below for an explanation of the amounts).

Element Type	Positive Amount	Negative Amount
Earnings	Amount paid to member (ex. DELTA IDT 566.10)	Amount deducted from member (ex. DELTA BAH -566.10)
Deductions	Amount deducted from member (ex. SGLI 28.00)	Amount paid to member (ex. SGLI -28.00)

For example, this Reserve member performed a single IDT drill on March 22 and 2 multiple IDT drills on April 9-10, but they weren't approved until April 19th resulting in the member being paid on the current pay period for previous pay periods' entitlements.

Click the **Adjustment Detail** link to view details of the retro adjustment.



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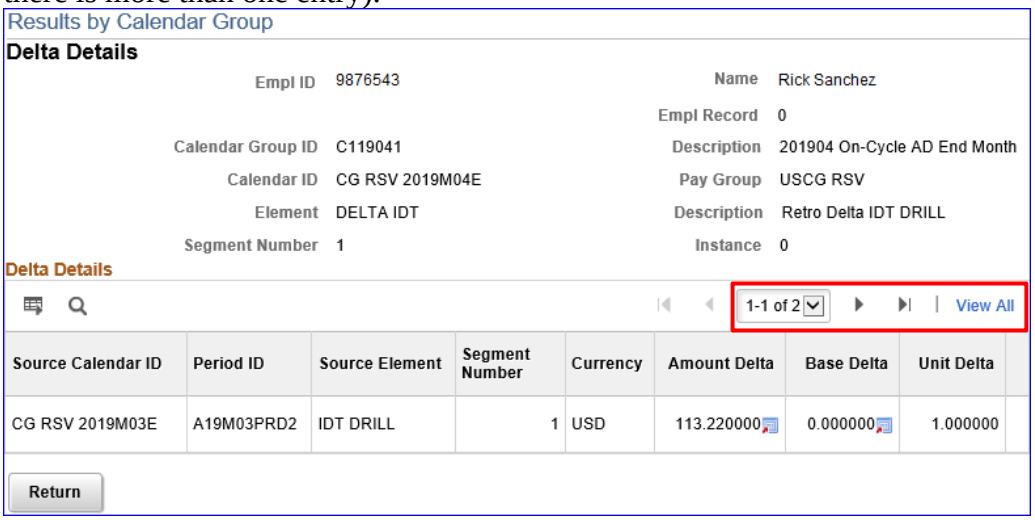
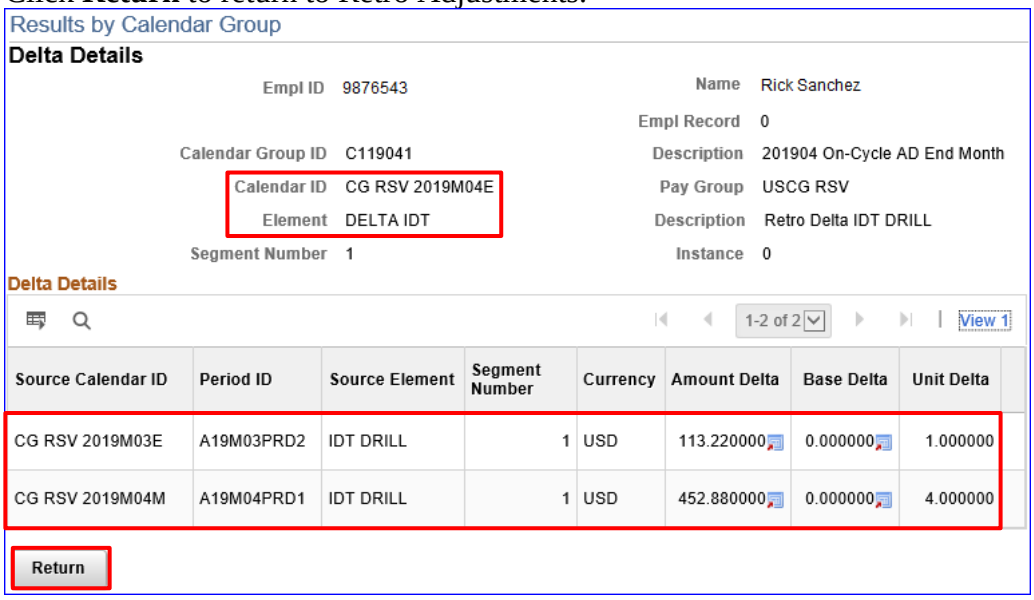
Pay Calculation Results, Continued

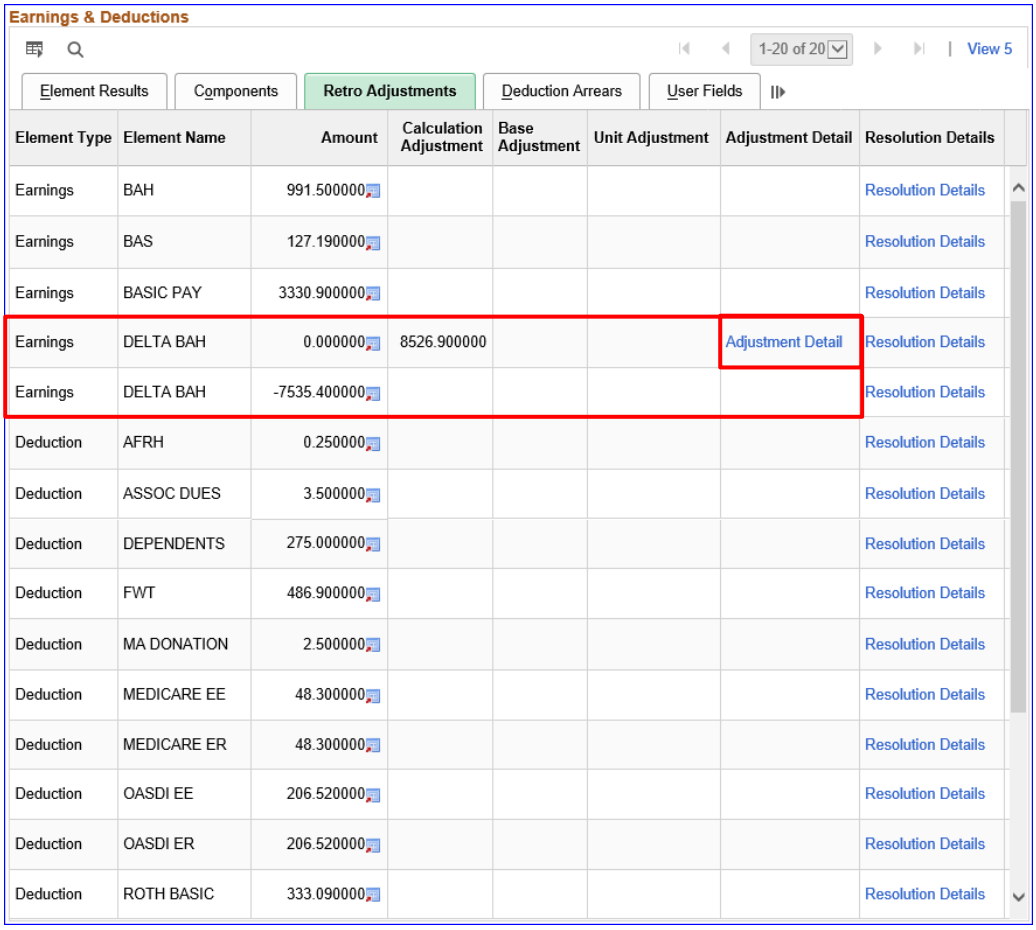
Procedures,
continued

Step	Action
13	The Delta Details will display for the selected Element Name. Click **View All** (if there is more than one entry).  Results by Calendar Group **Delta Details** Empl ID 9876543 — Name Rick Sanchez Empl Record 0 Calendar Group ID C119041 — Description 201904 On-Cycle AD End Month Calendar ID CG RSV 2019M04E — Pay Group USCG RSV Element DELTA IDT — Description Retro Delta IDT DRILL Segment Number 1 — Instance 0 Delta Details — 1-1 of 2 — View All Source Calendar ID | Period ID | Source Element | Segment Number | Currency | Amount Delta | Base Delta | Unit Delta CG RSV 2019M03E | A19M03PRD2 | IDT DRILL | 1 | USD | 113.220000 | 0.000000 | 1.000000 Return
14	The **Source Calendar ID** is the pay calendar the approved transaction affected even though the member was paid on the current pay calendar. In this example, the member was paid for IDT drills performed in end-month March and mid-month April pay calendars but wasn't paid until the end-month April pay calendar. Click **Return** to return to Retro Adjustments.  Results by Calendar Group **Delta Details** Empl ID 9876543 — Name Rick Sanchez Empl Record 0 Calendar Group ID C119041 — Description 201904 On-Cycle AD End Month Calendar ID CG RSV 2019M04E — Pay Group USCG RSV Element DELTA IDT — Description Retro Delta IDT DRILL Segment Number 1 — Instance 0 Delta Details — 1-2 of 2 — View 1 Source Calendar ID | Period ID | Source Element | Segment Number | Currency | Amount Delta | Base Delta | Unit Delta CG RSV 2019M03E | A19M03PRD2 | IDT DRILL | 1 | USD | 113.220000 | 0.000000 | 1.000000 CG RSV 2019M04M | A19M04PRD1 | IDT DRILL | 1 | USD | 452.880000 | 0.000000 | 4.000000 Return

Continued on next page

Pay Calculation Results, Continued

Procedures,
continued

Step	Action
15	Another common Retro Adjustment seen is **DELTA BAH**. A correction was required to this member's BAH entitlement that affected the January mid-month calendar. Because some corrections to BAH require the original transaction to be deleted and the correct transaction created all the periods from the correction forward are affected (even if the entitlement didn't change those months). When the transaction was deleted, it created a debt of $7535.40. Once the correction was entered, it created a credit of $8,526.90. (Remember, when deleting pay transactions like BAH, the correcting transaction needs to be entered and approved within the same day, preferably within 10 minutes of the deletion.) Click **Adjustment Detail** to see the affected pay calendars and the authorized entitlement.  Earnings & Deductions 1-20 of 20 | View 5 Element Results | Components | Retro Adjustments | Deduction Arrears | User Fields

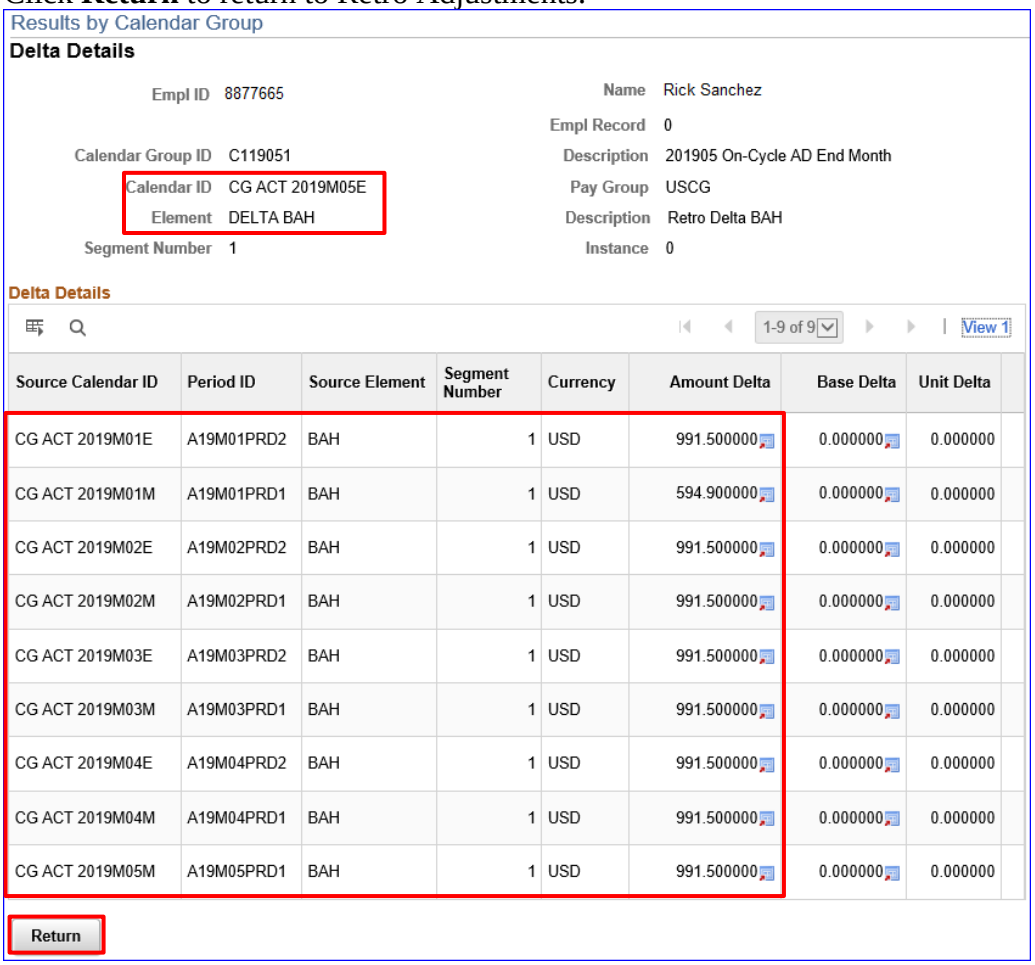
Element Type	Element Name	Amount	Calculation Adjustment	Base Adjustment	Unit Adjustment	Adjustment Detail	Resolution Details
Earnings	BAH	991.500000					Resolution Details
Earnings	BAS	127.190000					Resolution Details
Earnings	BASIC PAY	3330.900000					Resolution Details
Earnings	DELTA BAH	0.000000	8526.900000			Adjustment Detail	Resolution Details
Earnings	DELTA BAH	-7535.400000					Resolution Details
Deduction	AFRH	0.250000					Resolution Details
Deduction	ASSOC DUES	3.500000					Resolution Details
Deduction	DEPENDENTS	275.000000					Resolution Details
Deduction	FWT	486.900000					Resolution Details
Deduction	MA DONATION	2.500000					Resolution Details
Deduction	MEDICARE EE	48.300000					Resolution Details
Deduction	MEDICARE ER	48.300000					Resolution Details
Deduction	OASDI EE	206.520000					Resolution Details
Deduction	OASDI ER	206.520000					Resolution Details
Deduction	ROTH BASIC	333.090000					Resolution Details

Continued on next page

Pay Calculation Results, Continued

Procedures,
continued

Step	Action
15 (cont.)	The **Source Calendar ID** is the pay calendar the approved transaction affected even though the member was paid on the current pay calendar. In this example, the member was credited for BAH going back to the January mid-month calendar through the mid-month May calendar (the BAH entitlement for the current end-month May calendar is not a retro adjustment; therefore, it will be listed under the Element name BAH). Click **Return** to return to Retro Adjustments.



Results by Calendar Group

Delta Details

Empl ID	8877665	Name	Rick Sanchez
		Empl Record	0
Calendar Group ID	C119051	Description	201905 On-Cycle AD End Month
Calendar ID	CG ACT 2019M05E	Pay Group	USCG
Element	DELTA BAH	Description	Retro Delta BAH
Segment Number	1	Instance	0

Delta Details

1-9 of 9 View 1

Source Calendar ID	Period ID	Source Element	Segment Number	Currency	Amount Delta	Base Delta	Unit Delta
CG ACT 2019M01E	A19M01PRD2	BAH	1	USD	991.500000	0.000000	0.000000
CG ACT 2019M01M	A19M01PRD1	BAH	1	USD	594.900000	0.000000	0.000000
CG ACT 2019M02E	A19M02PRD2	BAH	1	USD	991.500000	0.000000	0.000000
CG ACT 2019M02M	A19M02PRD1	BAH	1	USD	991.500000	0.000000	0.000000
CG ACT 2019M03E	A19M03PRD2	BAH	1	USD	991.500000	0.000000	0.000000
CG ACT 2019M03M	A19M03PRD1	BAH	1	USD	991.500000	0.000000	0.000000
CG ACT 2019M04E	A19M04PRD2	BAH	1	USD	991.500000	0.000000	0.000000
CG ACT 2019M04M	A19M04PRD1	BAH	1	USD	991.500000	0.000000	0.000000
CG ACT 2019M05M	A19M05PRD1	BAH	1	USD	991.500000	0.000000	0.000000

Return

Continued on next page

Pay Calculation Results, Continued

Procedures,
continued

Step	Action
16	Click the **Deduction Arrears** tab under Earnings and Deductions. Any deduction arrears will display here. Active Duty members will rarely have information populated here due to the continuous running of Active Duty pay.

Earnings & Deductions

1-13 of 13 | View 5

Element Results | Components | Retro Adjustments | **Deduction Arrears** | User Fields

Element Type	Element Name	Amount	Amount Not Taken	Payback Amount	Amount Added To Arrears	Resolution Details
Earnings	BAH	1869.000000				Resolution Details
Earnings	BAS	127.190000				Resolution Details
Earnings	BASIC PAY	4036.950000				Resolution Details
Earnings	LUMPSUM LEAV	16147.800000				Resolution Details
Deduction	SGLI	14.000000				Resolution Details
Deduction	TRICARE DEP	15.000000				Resolution Details
Deduction	TSGLI	0.500000				Resolution Details

This area is generally used for Reserve members who haven't drilled recently and accrue arrearages for specific deductions such as SGLI premiums. A pay calendar is built for all Selected Reserve (SELRES) members regardless of whether they performed drills or Active Duty during that pay period. The **Amount Not Taken** field will show the amount that was unable to be deducted. That figure is also added to the **Amount Added to Arrears** field. In this example, this Reserve member did not drill this pay period. SGLI and TSGLI premiums could not be deducted from any earned pay so they were added to the arrears. See Step 25 for more information on tracking arrears.

Earnings & Deductions

1-2 of 2 | View 5

Element Results | Components | Retro Adjustments | **Deduction Arrears** | User Fields

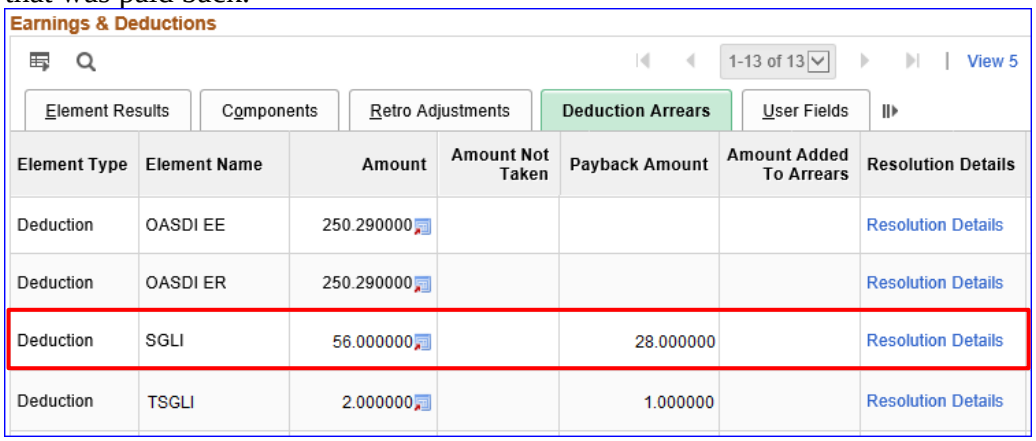
Element Type	Element Name	Amount	Amount Not Taken	Payback Amount	Amount Added To Arrears	Resolution Details
Deduction	SGLI	0.000000	14.000000		14.000000	Resolution Details
Deduction	TSGLI	0.000000	0.500000		0.500000	Resolution Details

Continued on next page

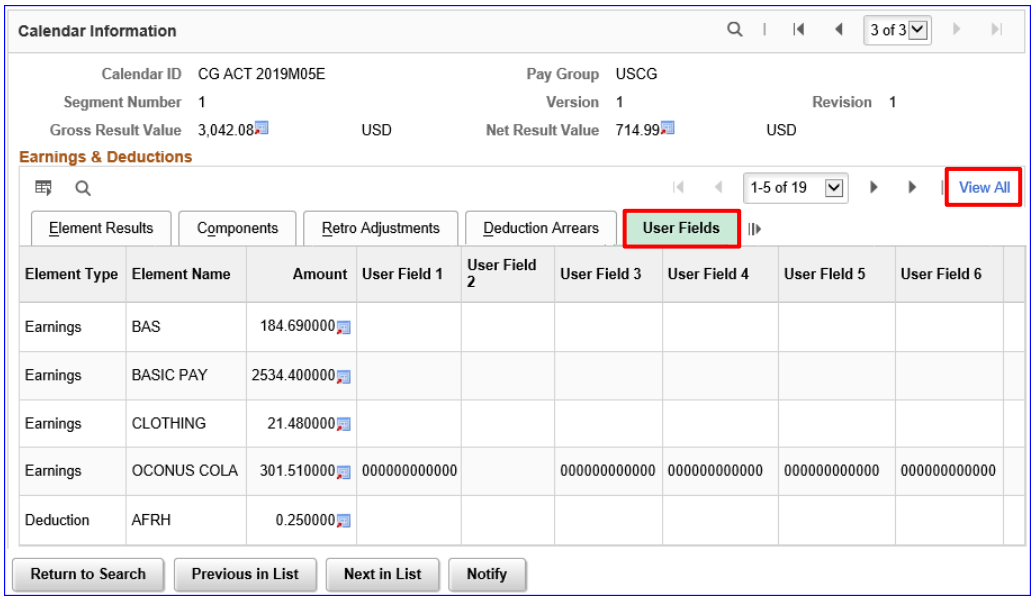
Pay Calculation Results, Continued

Procedures,
continued

Step	Action
16 (cont.)	In this example, the Reserve member had arrears for both SGLI and TSGLI. The SGLI deduction of $56.00 covers the current month's premiums of $28.00 and the arrears amount of $28.00. The **Payback Amount** represents the amount of the arrears that was paid back.
17	Select the **User Fields** tab under Earnings and Deductions. Click **View All** to see all the rows under User Fields.



Element Type	Element Name	Amount	Amount Not Taken	Payback Amount	Amount Added To Arrears	Resolution Details
Deduction	OASDI EE	250.290000				Resolution Details
Deduction	OASDI ER	250.290000				Resolution Details
Deduction	SGLI	56.000000		28.000000		Resolution Details
Deduction	TSGLI	2.000000		1.000000		Resolution Details



Element Type	Element Name	Amount	User Field 1	User Field 2	User Field 3	User Field 4	User Field 5	User Field 6
Earnings	BAS	184.690000						
Earnings	BASIC PAY	2534.400000						
Earnings	CLOTHING	21.480000						
Earnings	OCONUS COLA	301.510000	000000000000		000000000000	000000000000	000000000000	000000000000
Deduction	AFRH	0.250000						

Continued on next page

Pay Calculation Results, Continued

Procedures,
continued

Step	Action
18	The information provided here is tied to specific accumulator elements that will be addressed more in Steps 26 – 27.

Earnings & Deductions

1-19 of 19 | View 5

Element Results | Components | Retro Adjustments | Deduction Arrears | User Fields

Element Type	Element Name	Amount	User Field 1	User Field 2	User Field 3	User Field 4	User Field 5	User Field 6
Earnings	BAS	184.690000						
Earnings	BASIC PAY	2534.400000						
Earnings	CLOTHING	21.480000						
Earnings	OCONUS COLA	301.510000	000000000000		000000000000	000000000000	000000000000	000000000000
Deduction	AFRH	0.250000						
Deduction	ASSOC DUES	1.000000	000000000001					
Deduction	CFC	5.000000	000000000001					
Deduction	FSGLI	4.250000						
Deduction	FWT	49.910000	529980000	10	S			
Deduction	MA DONATION	0.500000	000000000001					
Deduction	MA LOAN	150.000000	000000000001					
Deduction	MEDICARE EE	36.750000	529980000	10				
Deduction	MEDICARE ER	36.750000	529980000	10				
Deduction	OASDI EE	157.130000	529980000	10				
Deduction	OASDI ER	157.130000	529980000	10				

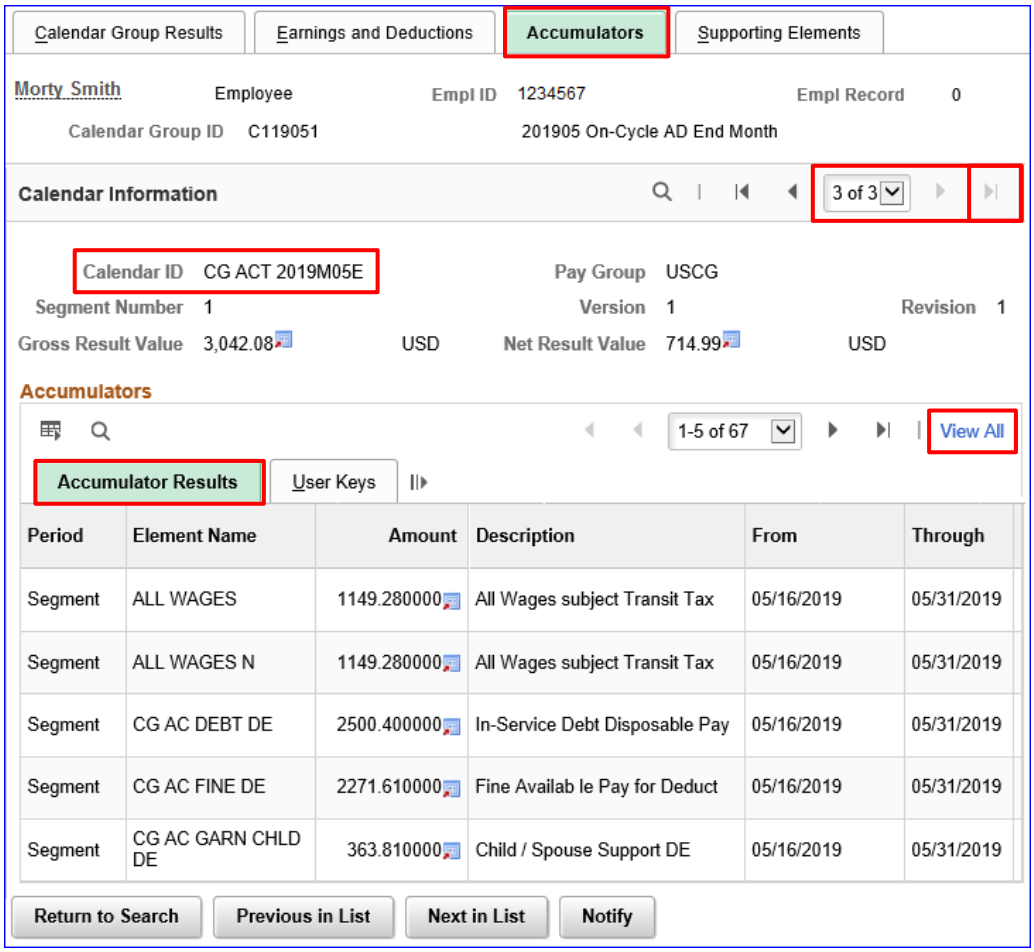
Return to Search | Previous in List | Next in List | Notify

Continued on next page

Pay Calculation Results, Continued

Procedures, continued

Step	Action
19	At the top of the page, select the **Accumulators** tab. Ensure the most recent calendar is displayed (if not, click the far-right **Arrow**). The **Accumulator Results** will display. Accumulators represent "buckets" of cumulative values. Click **View All**.



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Pay Calculation Results, Continued

Procedures, continued

Step	Action
20	Each accumulator is broken down into several different **Periods**: Segments, Calendar Periods, Month to Date, Year to Date, and Custom Periods. See **Steps 21 – 26** for more information on each of these periods.

Accumulators

1-67 of 67 | View 5

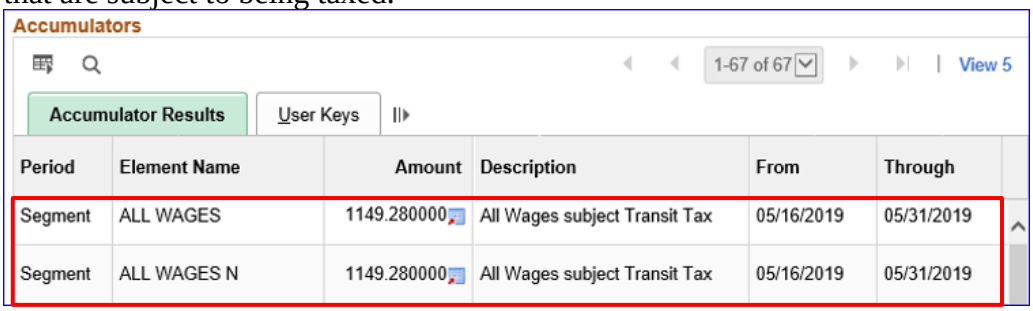
Accumulator Results | User Keys

Period	Element Name	Amount	Description	From	Through
Segment	ALL WAGES	1149.280000	All Wages subject Transit Tax	05/16/2019	05/31/2019
Segment	ALL WAGES N	1149.280000	All Wages subject Transit Tax	05/16/2019	05/31/2019
Segment	CG AC DEBT DE	2500.400000	In-Service Debt Disposable Pay	05/16/2019	05/31/2019
Segment	CG AC FINE DE	2271.610000	Fine Availab le Pay for Deduct	05/16/2019	05/31/2019
Segment	CG AC GARN CHLD DE	363.810000	Child / Spouse Support DE	05/16/2019	05/31/2019
Segment	CG AC TAX LEVY DE	714.990000	Tax Levy Disposable Earnings	05/16/2019	05/31/2019
Segment	FWT GRS N	2534.400000	FWT Gross Cust omer	05/16/2019	05/31/2019
Segment	FWT GRS N	0.000000	FWT Gross Cust omer	05/16/2019	05/31/2019
Segment	FWT GRS TOT	641.600000	FWT Taxable Gr oss Total	05/16/2019	05/31/2019
Segment	FWT PRE TAX N	1892.800000	FWT Before-Tax Customer	05/16/2019	05/31/2019
Segment	MED EE GRS N	2534.400000	Medicare/EE Gross Customer	05/16/2019	05/31/2019
Segment	MED ER GRS N	2534.400000	Medicare/ER Gross Customer	05/16/2019	05/31/2019
Segment	MEDEE FULL AMT	36.750000	Total Medicare/EE Amount	05/16/2019	05/31/2019
Segment	NET	714.990000	Net	05/16/2019	05/31/2019
Segment	OAS EE GRS N	2534.400000	OASDI/EE Gross Customer	05/16/2019	05/31/2019

Continued on next page

Pay Calculation Results, Continued

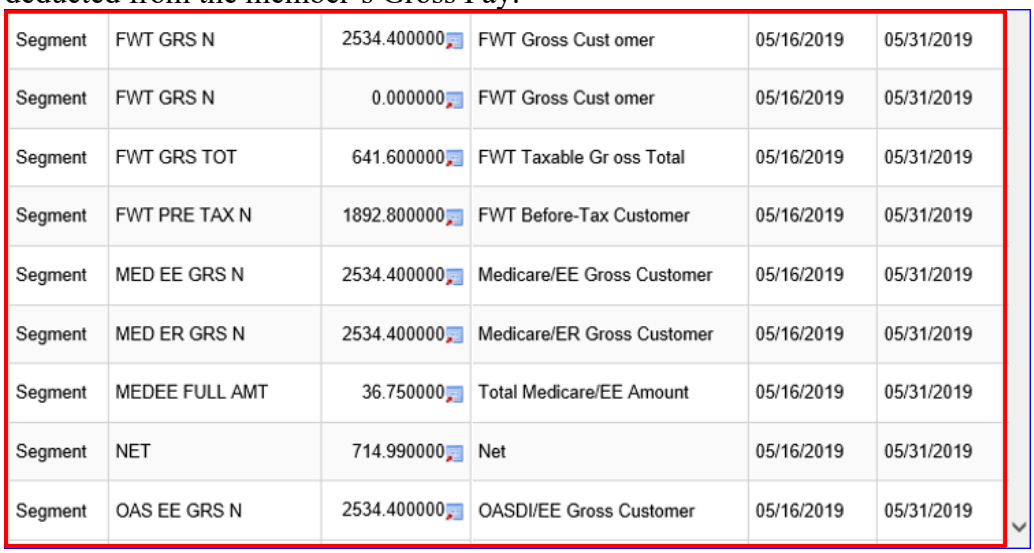
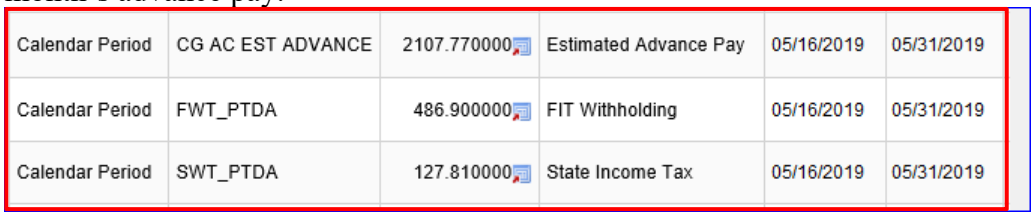
Procedures,
continued

Step	Action
21	**Segments:** A segment is a value for a specific pay calendar. In this example, the Segment lists the values for the end-month May calendar (05/16 – 05/31). The first group of segments shows the total amount of wages earned this pay period that are subject to being taxed.  Accumulators 1-67 of 67 View 5 Accumulator Results User Keys Period | Element Name | Amount | Description | From | Through Segment | ALL WAGES | 1149.280000 | All Wages subject Transit Tax | 05/16/2019 | 05/31/2019 Segment | ALL WAGES N | 1149.280000 | All Wages subject Transit Tax | 05/16/2019 | 05/31/2019 The next group of segments shows the amount of Disposable/Available Pay **IF** a member were to incur an In-Service Debt, Fine, Child/Spousal Support, Garnishment, or a Tax Levy. These segments are system calculated based on standard formulas. These amounts represent what the system could deduct a percentage from to pay off any of these debts (up to 15%). For example, **IF** a member had an In-Service debt, repayment of the debt would be 15% of the disposable income of $2500.40 each pay period until paid in full. Segment | CG AC DEBT DE | 2500.400000 | In-Service Debt Disposable Pay | 05/16/2019 | 05/31/2019 Segment | CG AC FINE DE | 2271.610000 | Fine Availab le Pay for Deduct | 05/16/2019 | 05/31/2019 Segment | CG AC GARN CHLD DE | 363.810000 | Child / Spouse Support DE | 05/16/2019 | 05/31/2019 Segment | CG AC TAX LEVY DE | 714.990000 | Tax Levy Disposable Earnings | 05/16/2019 | 05/31/2019

Continued on next page

Pay Calculation Results, Continued

Procedures, continued

Step	Action
21 (cont.)	The remaining segments represent the Gross and Net Pay, Federal Income Tax Withholdings, Medicare deductions, and OASDI (Social Security) deductions. **Remember:** Medicare **ER** or OASDI **ER** indicate employer contributions and are not deducted from the member's Gross Pay. 
22	**Calendar Period:** This period shows the Federal Income Tax Withholdings (FWT) and State Income Tax Withholdings (SWT) deducted from the member's pay during the specified calendar period. It also shows the bi-monthly Estimated Advance Pay. If this member were to request Advance Pay, a **bi-monthly** estimate of $2,107.77 would equate to $4,215.54 for one month's advance pay. 

Segment	FWT GRS N	2534.400000	FWT Gross Cust omer	05/16/2019	05/31/2019
Segment	FWT GRS N	0.000000	FWT Gross Cust omer	05/16/2019	05/31/2019
Segment	FWT GRS TOT	641.600000	FWT Taxable Gr oss Total	05/16/2019	05/31/2019
Segment	FWT PRE TAX N	1892.800000	FWT Before-Tax Customer	05/16/2019	05/31/2019
Segment	MED EE GRS N	2534.400000	Medicare/EE Gross Customer	05/16/2019	05/31/2019
Segment	MED ER GRS N	2534.400000	Medicare/ER Gross Customer	05/16/2019	05/31/2019
Segment	MEDEE FULL AMT	36.750000	Total Medicare/EE Amount	05/16/2019	05/31/2019
Segment	NET	714.990000	Net	05/16/2019	05/31/2019
Segment	OAS EE GRS N	2534.400000	OASDI/EE Gross Customer	05/16/2019	05/31/2019

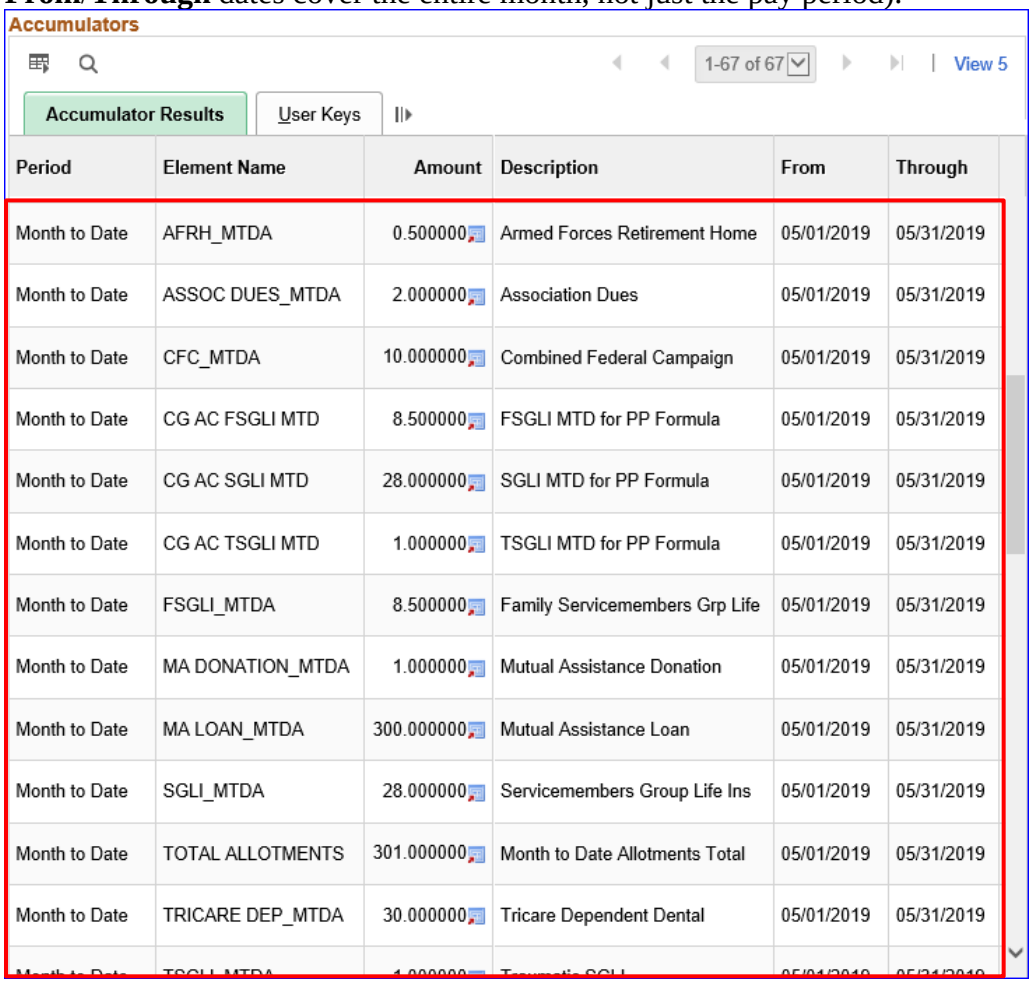
Calendar Period	CG AC EST ADVANCE	2107.770000	Estimated Advance Pay	05/16/2019	05/31/2019
Calendar Period	FWT_PTDA	486.900000	FIT Withholding	05/16/2019	05/31/2019
Calendar Period	SWT_PTDA	127.810000	State Income Tax	05/16/2019	05/31/2019

Continued on next page

Pay Calculation Results, Continued

Procedures,
continued

Step	Action
23	**Month to Date:** These periods show member-specific **monthly** contributions and deductions such as mutual assistance loan repayments and allotments (notice the **From**/**Through** dates cover the entire month, not just the pay period).



Period	Element Name	Amount	Description	From	Through
Month to Date	AFRH_MTDA	0.500000	Armed Forces Retirement Home	05/01/2019	05/31/2019
Month to Date	ASSOC DUES_MTDA	2.000000	Association Dues	05/01/2019	05/31/2019
Month to Date	CFC_MTDA	10.000000	Combined Federal Campaign	05/01/2019	05/31/2019
Month to Date	CG AC FSGLI MTD	8.500000	FSGLI MTD for PP Formula	05/01/2019	05/31/2019
Month to Date	CG AC SGLI MTD	28.000000	SGLI MTD for PP Formula	05/01/2019	05/31/2019
Month to Date	CG AC TSGLI MTD	1.000000	TSGLI MTD for PP Formula	05/01/2019	05/31/2019
Month to Date	FSGLI_MTDA	8.500000	Family Servicemembers Grp Life	05/01/2019	05/31/2019
Month to Date	MA DONATION_MTDA	1.000000	Mutual Assistance Donation	05/01/2019	05/31/2019
Month to Date	MA LOAN_MTDA	300.000000	Mutual Assistance Loan	05/01/2019	05/31/2019
Month to Date	SGLI_MTDA	28.000000	Servicemembers Group Life Ins	05/01/2019	05/31/2019
Month to Date	TOTAL ALLOTMENTS	301.000000	Month to Date Allotments Total	05/01/2019	05/31/2019
Month to Date	TRICARE DEP_MTDA	30.000000	Tricare Dependent Dental	05/01/2019	05/31/2019

Continued on next page

Pay Calculation Results, Continued

Procedures,
continued

Step	Action
24	**Year to Date:** These periods show member-specific **yearly** contributions and deductions (notice the **From**/**Through** dates cover the entire year, not just the pay period). For example, this member has had $490.46 withheld from their pay in Federal Income Taxes so far this year. Much of the data contained in the Year-to-Date fields is used in preparing the end of the year W-2.

Accumulators

1-67 of 67 | View 5

Accumulator Results | User Keys

Period	Element Name	Amount	Description	From	Through
Year to Date	CG AC TSP DFRD YTD	19000.000000	Tax Deferred TSP	01/01/2019	12/31/2019
Year to Date	FWT GRS TOT YTD	6344.000000	FWT YTD Taxable Gross Total	01/01/2019	12/31/2019
Year to Date	FWT_YTDA	490.460000	FIT Withholding	01/01/2019	12/31/2019
Year to Date	MED EE AMT YTD	367.490000	Medicare/EE YTD	01/01/2019	12/31/2019
Year to Date	MED EE GRS LIM YTD	25344.000000	Medicare/EE YTD Taxable Gross	01/01/2019	12/31/2019
Year to Date	MED EE GRS YTD	25344.000000	Medicare/EE YTD Gross	01/01/2019	12/31/2019
Year to Date	MED ER GRS LIM YTD	25344.000000	Medicare/ER YTD Taxable Gross	01/01/2019	12/31/2019
Year to Date	MED ER GRS YTD	25344.000000	Medicare/ER YTD Gross	01/01/2019	12/31/2019
Year to Date	MEDEE FULL AMT YTD	367.490000	Total Medicare/EE Amount	01/01/2019	12/31/2019
Year to Date	MEDICARE EE_YTDA	367.490000	Medi care Tax	01/01/2019	12/31/2019
Year to Date	MEDICARE ER_YTDA	367.490000	ER Medicare Tax	01/01/2019	12/31/2019
Year to Date	OAS EE AMT YTD	1571.330000	OASDI/EE Amount	01/01/2019	12/31/2019
Year to Date	OAS EE GRS LIM YTD	25344.000000	OASDI/EE YTD Taxa ble Gross	01/01/2019	12/31/2019
Year to Date	OAS EE GRS YTD	25344.000000	OASDI/EE YTD Gross	01/01/2019	12/31/2019
Year to Date	OAS ER GRS LIM YTD	25344.000000	OASDI/ER YTD Taxable Gross	01/01/2019	12/31/2019

Continued on next page

Pay Calculation Results, Continued

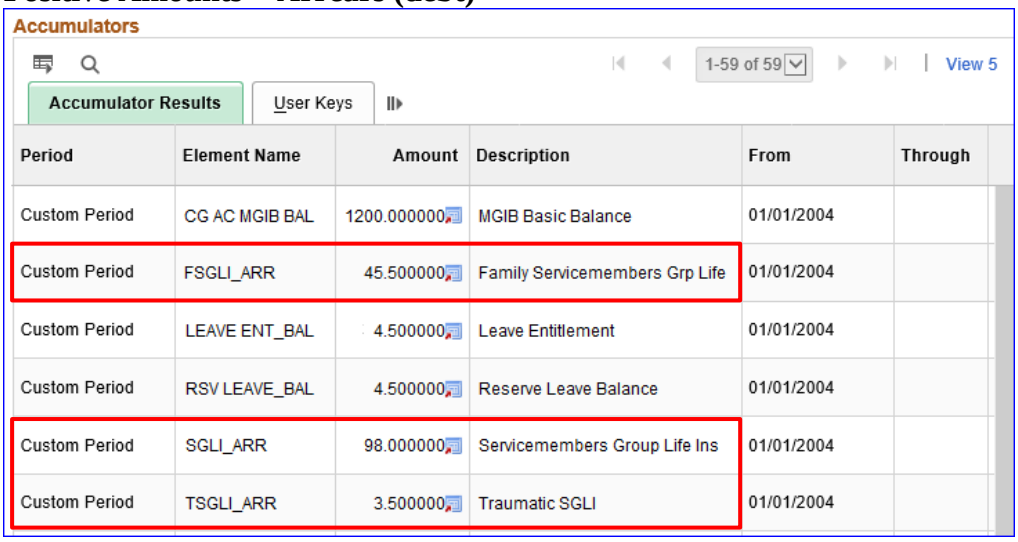
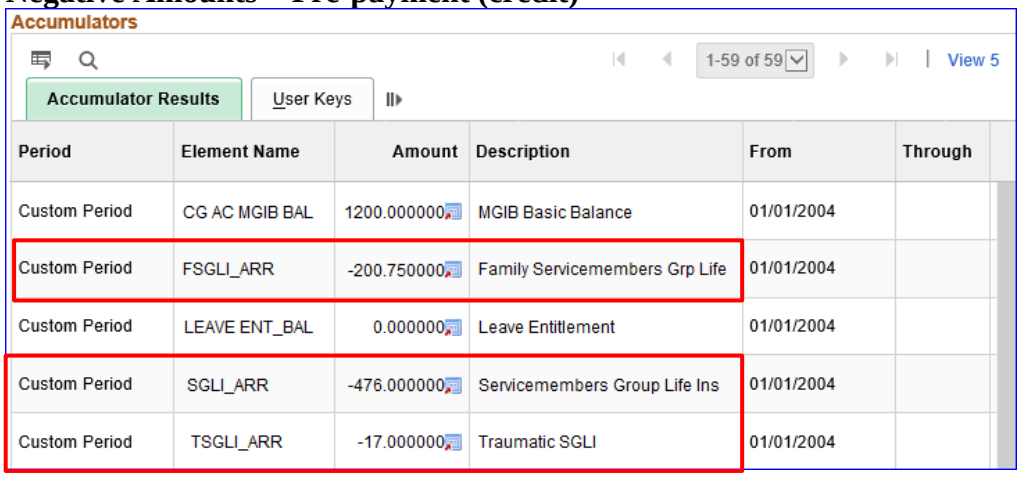
Procedures, continued

Step	Action
25	**Custom:** The custom periods show unique accumulators including the member's current leave balance, debt deductions, and advance balances. The Custom period will also indicate if the member has ever sold leave within their military career. Some of the more useful accumulators found in the Custom period are: • **CG AC DEBT DEDUCTS:** The amount shown in this field will continue to increase until the debt is paid in full. After completion of the repayment, the AC DEBT will remain in the custom period and will show the original amount of the debt (see the Element Assignment by Payee (EABP) user guide and the In-Service Debts user guide for help in researching In-Service debts). • **CG AC LEAVE SOLD:** Indicates the number of leave days sold throughout the member's career. • **CG AC MGIB BAL:** Indicates the member's Montgomery GI Bill balance. • **LEAVE ENT_BAL:** The most recent end-month calendar is the best place to view a member's **current leave balance**. For example, this member currently has a leave balance of 80 days. **NOTE:** Disregard the date shown in the Custom Period. The date, 01/01/2004, is a default from when the system was developed and cannot be changed. Accumulators 1-67 of 67 View 5 Accumulator Results User Keys Period / Element Name / Amount / Description / From / Through Custom Period CG AC DEBT DEDUCTS 2.000000 In-Service Debt Deduction Bal 01/01/2004 Custom Period CG AC LEAVE SOLD 60.000000 Sold Leave Accumulator 01/01/2004 Custom Period CG AC MEDICAR PRMM 36.750000 MEDICARE Previous Month 01/01/2004 Custom Period CG AC MGIB BAL 1200.000000 MGIB Basic Balance 01/01/2004 Custom Period CG AC OASDI PRMM 157.130000 OASDI Previous Month 01/01/2004 Custom Period FWT AC PRMM 49.910000 FWT Previous Month Value 01/01/2004 Custom Period LEAVE ENT_BAL 80.000000 Leave Entitlement 01/01/2004

Continued on next page

Pay Calculation Results, Continued

Procedures,
continued

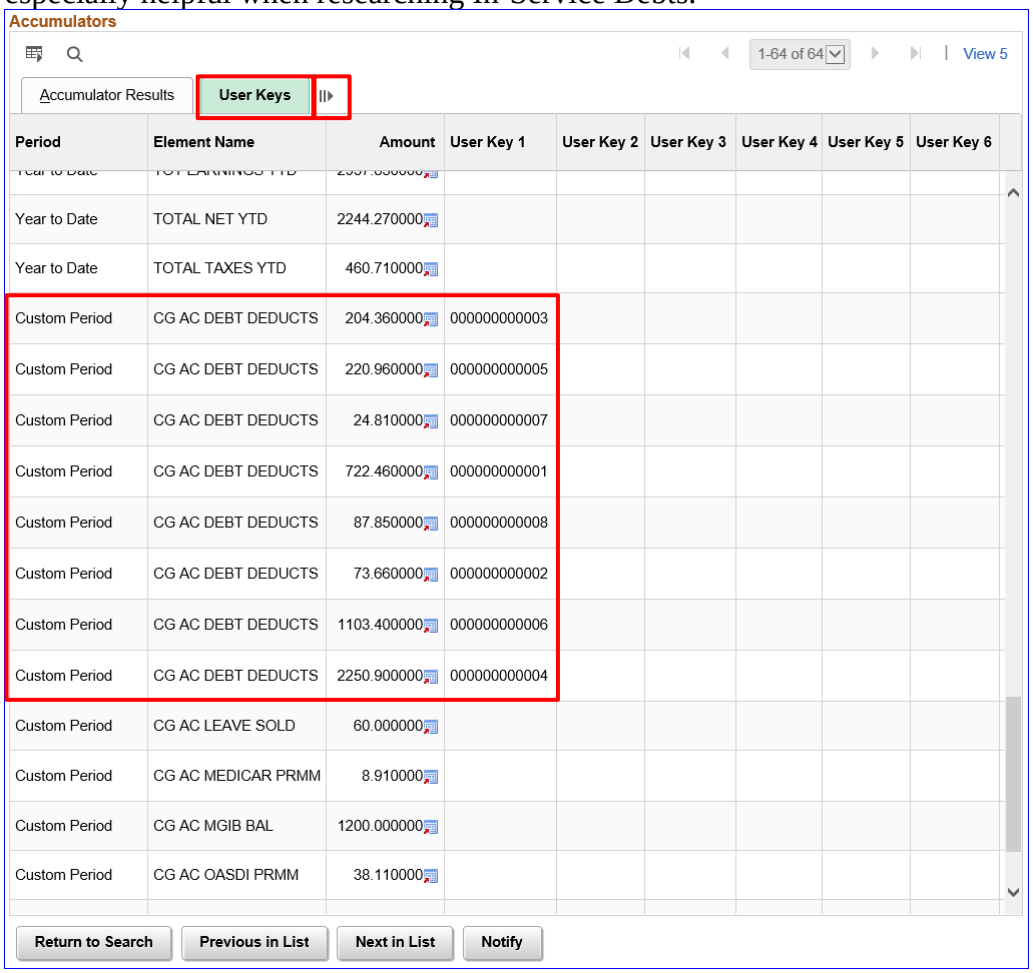
Step	Action
25 (cont.)	The Custom Periods also show **FSGLI, SGLI and TSGLI arrears** (debts) and pre-payments for Reservists. If a Reservist has submitted a pre-payment to PPC for SGLI, FSGLI, and/or TSGLI, it will be recorded here in the Custom Period. This allows a Reservist to keep their SGLI premiums current during a non-drilling period. If a Reserve member drills, the deductions will be taken from their current earned pay, and the balance of any pre-payments will remain untouched until needed or returned to the Reserve member. Reservists who want any remaining pre-payment credits returned to them, must submit a Trouble Ticket requesting a refund. **Positive Amounts = Arrears (debt)**  Accumulators 1-59 of 59 View 5 Accumulator Results User Keys Period / Element Name / Amount / Description / From / Through Custom Period / CG AC MGIB BAL / 1200.000000 / MGIB Basic Balance / 01/01/2004 Custom Period / FSGLI_ARR / 45.500000 / Family Servicemembers Grp Life / 01/01/2004 Custom Period / LEAVE ENT_BAL / 4.500000 / Leave Entitlement / 01/01/2004 Custom Period / RSV LEAVE_BAL / 4.500000 / Reserve Leave Balance / 01/01/2004 Custom Period / SGLI_ARR / 98.000000 / Servicemembers Group Life Ins / 01/01/2004 Custom Period / TSGLI_ARR / 3.500000 / Traumatic SGLI / 01/01/2004 **Negative Amounts = Pre-payment (credit)**  Accumulators 1-59 of 59 View 5 Accumulator Results User Keys Period / Element Name / Amount / Description / From / Through Custom Period / CG AC MGIB BAL / 1200.000000 / MGIB Basic Balance / 01/01/2004 Custom Period / FSGLI_ARR / -200.750000 / Family Servicemembers Grp Life / 01/01/2004 Custom Period / LEAVE ENT_BAL / 0.000000 / Leave Entitlement / 01/01/2004 Custom Period / SGLI_ARR / -476.000000 / Servicemembers Group Life Ins / 01/01/2004 Custom Period / TSGLI_ARR / -17.000000 / Traumatic SGLI / 01/01/2004

Continued on next page

Pay Calculation Results, Continued

Procedures,
continued

Step	Action
26	Click the **User Keys** tab under Accumulators to view additional information or click the **Expand All** icon to view all the columns available under Accumulators. This is especially helpful when researching In-Service Debts.



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Pay Calculation Results, Continued

Procedures,
continued

Step	Action
27	The User Keys provide the **CG Tax Identification** number used on the W-2 forms. The User Keys also provide the **State Tax Withholding** (if any) in the Calendar Period of the Accumulators. For example, this Reserve member is currently having New York (NY) state taxes deducted from their pay.
28	The Supporting Elements tab contains information used mostly for programming and will not be of much use to the SPO or P&A user.

Accumulators

1-59 of 59

Period	Element Name	Amount	Description	From	Through	User Key 1	User Key 2	User Key 3	User Key 4
Calendar Period	CG AC EST ADVANCE	-243.430000	Estimated Advance Pay	04/16/2019	04/30/2019				
Calendar Period	FWT_PTDA	26.620000	FIT Withholding	04/16/2019	04/30/2019	529980000	10	S	RESERVE
Calendar Period	SWT_PTDA	2.980000	State Income Tax	04/16/2019	04/30/2019	529980000	NY	S	RESERVE
Month to Date	CG AC SGLI MTD	28.000000	SGLI MTD for PP Formula	04/01/2019	04/30/2019				
Month to Date	CG AC TSGLI MTD	1.000000	TSGLI MTD for PP Formula	04/01/2019	04/30/2019				
Month to Date	SGLI_MTDA	28.000000	Servicemembers Group Life Ins	04/01/2019	04/30/2019				
Month to Date	TSGLI_MTDA	1.000000	Traumatic SGLI	04/01/2019	04/30/2019				
Month to Date	TSP BASIC_MTDA	113.220000	Thrift Savings Plan Basic Pay	04/01/2019	04/30/2019				
Year to Date	CG AC TSP DFRD YTD	481.190000	Tax Deferred TSP	01/01/2019	12/31/2019				
Year to Date	FWT GRS TOT YTD	1443.550000	FWT YTD Taxable Gross Total	01/01/2019	12/31/2019	529980000	10	S	A
Year to Date	FWT_YTDA	81.010000	FIT Withholding	01/01/2019	12/31/2019	529980000	10	S	
Year to Date	MED EE AMT YTD	27.910000	Medicare/EE YTD	01/01/2019	12/31/2019	529980000	10		

Calendar Group Results | Earnings and Deductions | Accumulators | Supporting Elements

Morty Smith Employee Empl ID 1234567 Empl Record 0

Calendar Group ID C119051 201905 On-Cycle AD End Month

Calendar Information 3 of 3

Calendar ID CG ACT 2019M05E Pay Group USCG

Segment Number 1 Version 1 Revision 1

Gross Result Value 3,042.08 USD Net Result Value 714.99 USD

Supporting Elements

1-5 of 21 View All

Element Type	Element Name	Description	Amount	Character Value	Date Value	Slice Begin Date	Slice End Date
Generation Control	CG GC ACIP ELIG	ACIP Eligibility	0.000000			05/16/2019	05/31/2019
Generation Control	CG GC AFRH ELIGIB	AFRH Eligibility	1.000000			05/16/2019	05/31/2019
Generation Control	CG GC BAS	BAS Generation Control	1.000000			05/16/2019	05/31/2019
Generation Control	CG GC BASIC PAY	Basic Pay GC - 31st Day	1.000000			05/16/2019	05/31/2019
Generation Control	CG GC BRS DED ELMT	BRS Deduction Elements GC	0.000000			05/16/2019	05/31/2019

Return to Search | Previous in List | Next in List | Notify

Off-Cycle Pay Calendar

Introduction

This section provides an overview of an off cycle pay calendar and how to locate it in DA.

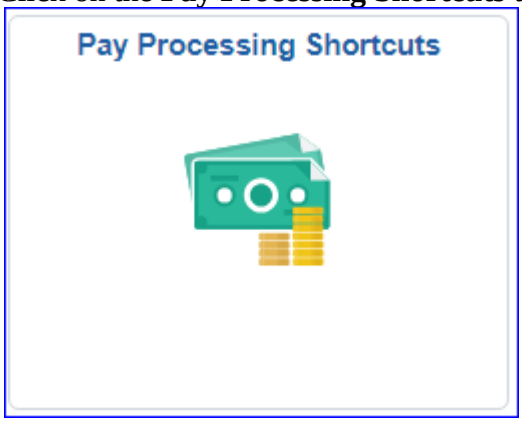
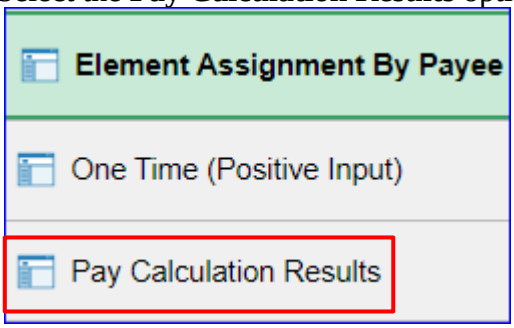
Criteria for Off-Cycle Payments

A member may be authorized an off-cycle payment if they meet **each** of the following criteria:

- The member is underpaid $100.00 or more in their semi-monthly pay, **and**
- The pay shortage amounts to 10% or more of the member's total pay entitlements, **and**
- The member is not scheduled to receive the reimbursement of the pay shortage in their next scheduled payday, **and**
- The pay shortage is causing the member to experience a financial hardship.

Procedures

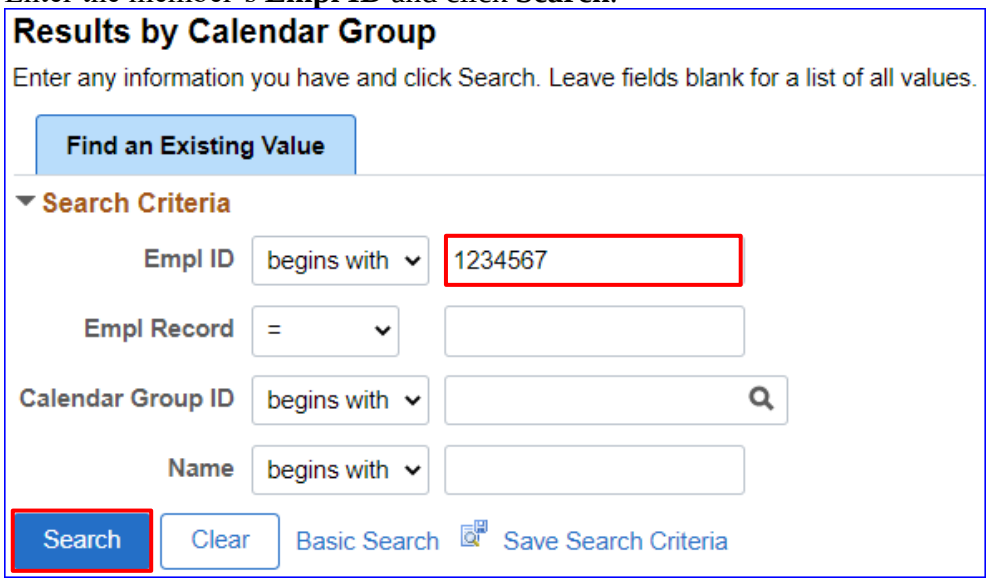
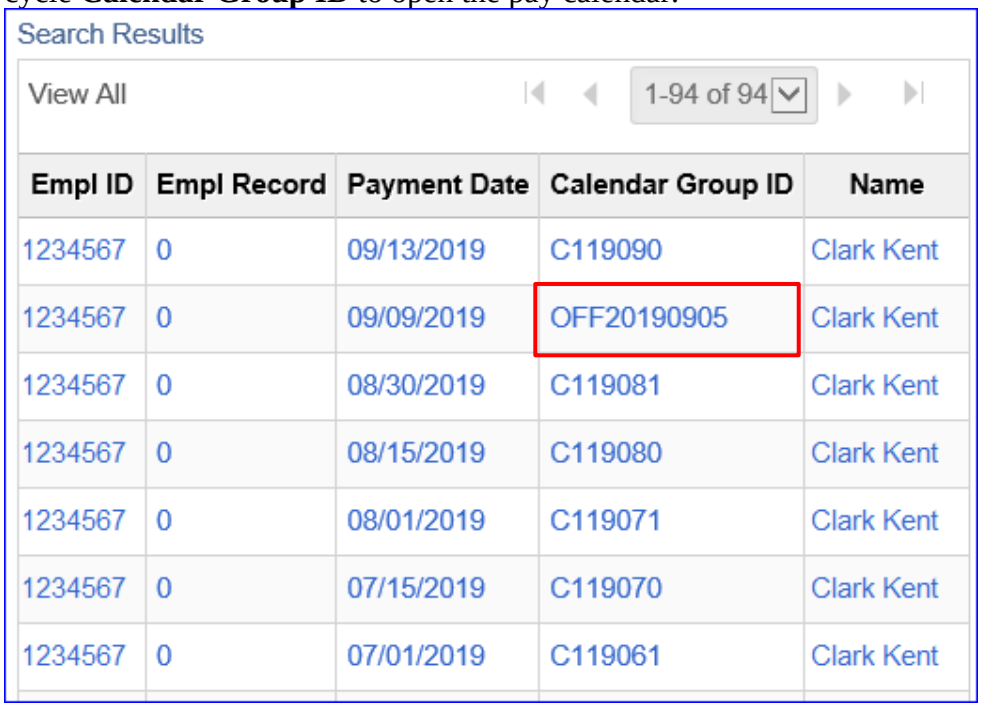
See below.

Step	Action
1	Click on the **Pay Processing Shortcuts** tile. 
2	Select the **Pay Calculation Results** option. 

Continued on next page

Off-Cycle Pay Calendar, Continued

Procedures, continued

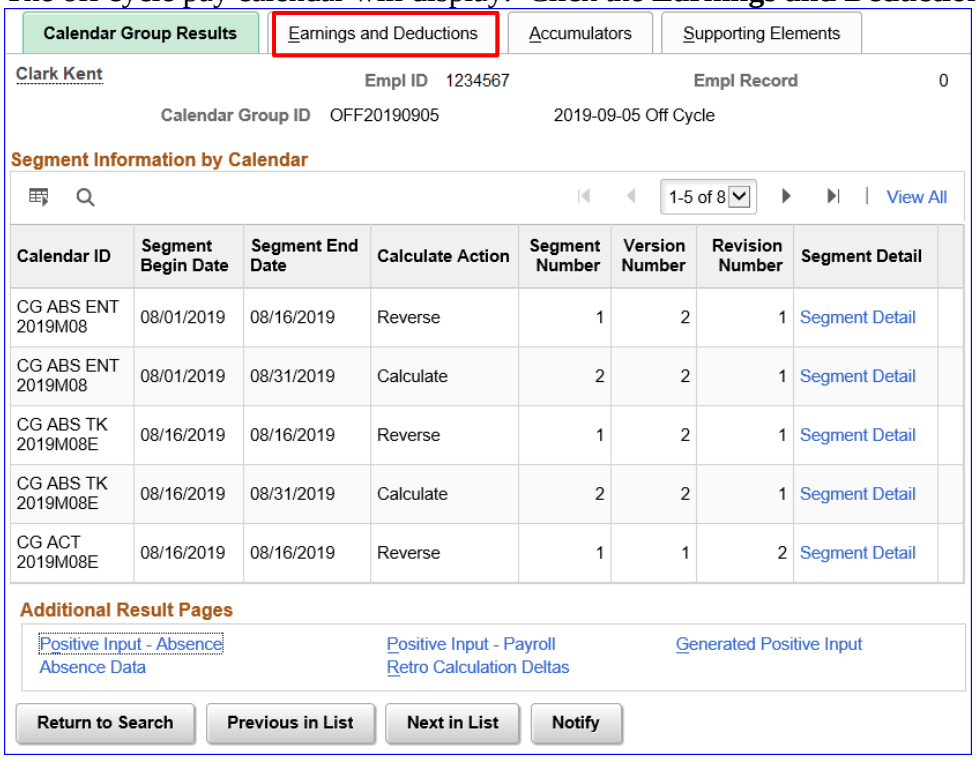
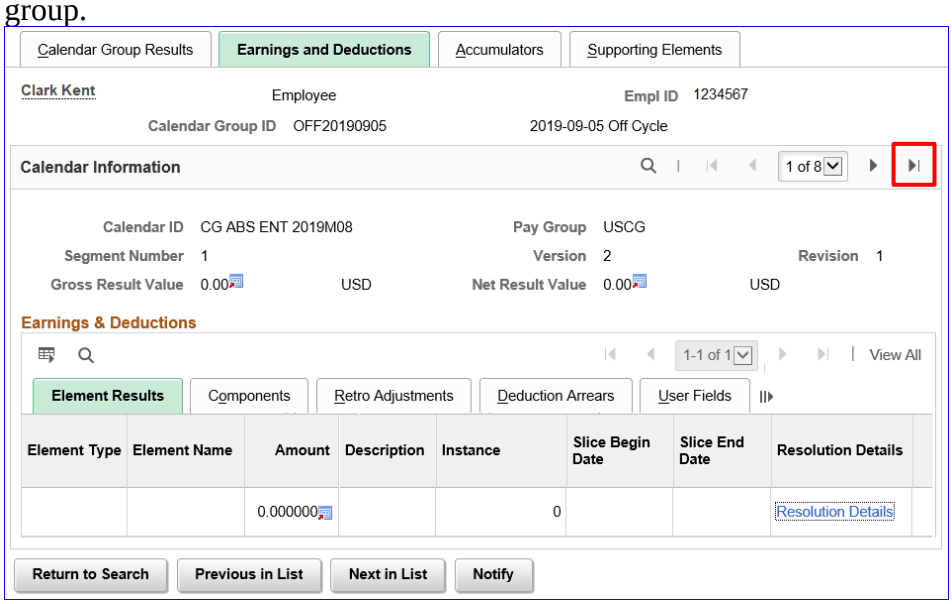
Step	Action
3	Enter the member's **Empl ID** and click **Search**. 
4	A list of the members available pay calendars will display. Off-cycle pay calendars display with a Calendar Group ID beginning with **OFF20XXXXXX**. Click the off-cycle **Calendar Group ID** to open the pay calendar. 

Empl ID	Empl Record	Payment Date	Calendar Group ID	Name
1234567	0	09/13/2019	C119090	Clark Kent
1234567	0	09/09/2019	OFF20190905	Clark Kent
1234567	0	08/30/2019	C119081	Clark Kent
1234567	0	08/15/2019	C119080	Clark Kent
1234567	0	08/01/2019	C119071	Clark Kent
1234567	0	07/15/2019	C119070	Clark Kent
1234567	0	07/01/2019	C119061	Clark Kent

Continued on next page

Off-Cycle Pay Calendar, Continued

Procedures,
continued

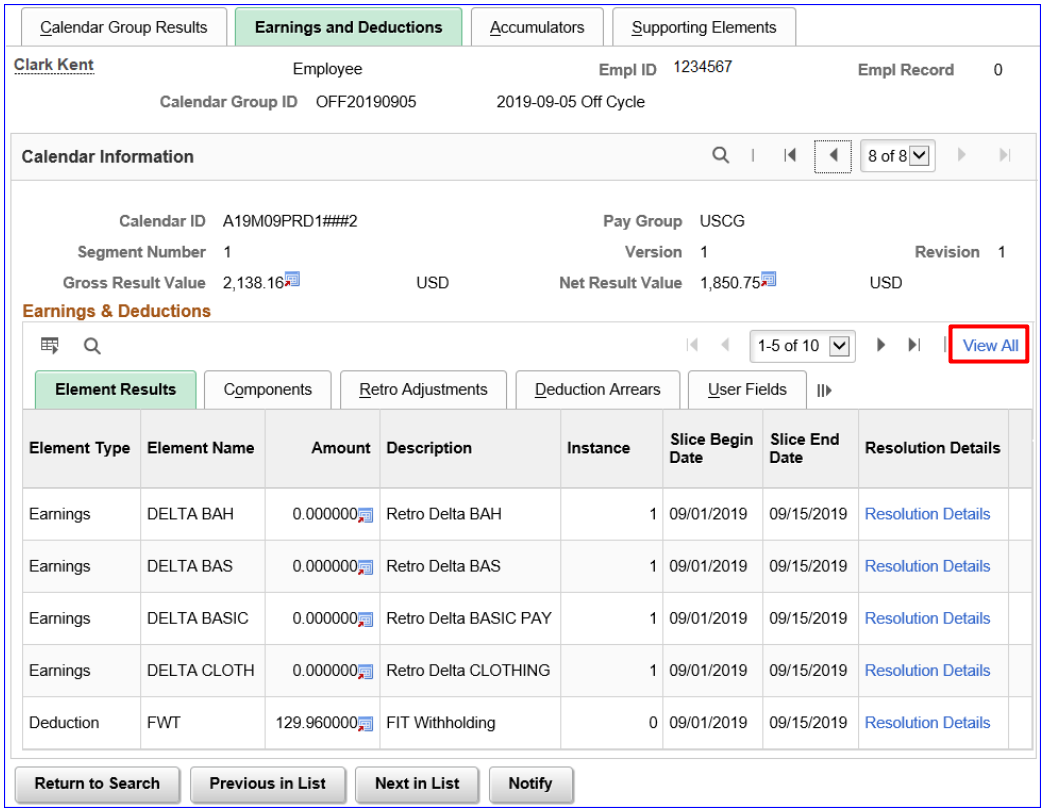
Step	Action
5	The off cycle pay calendar will display. Click the **Earnings and Deductions** tab. 
6	Select the most recent calendar by clicking **Last** within the **Calendar Information** group. 

Continued on next page

Off-Cycle Pay Calendar, Continued

Procedures,
continued

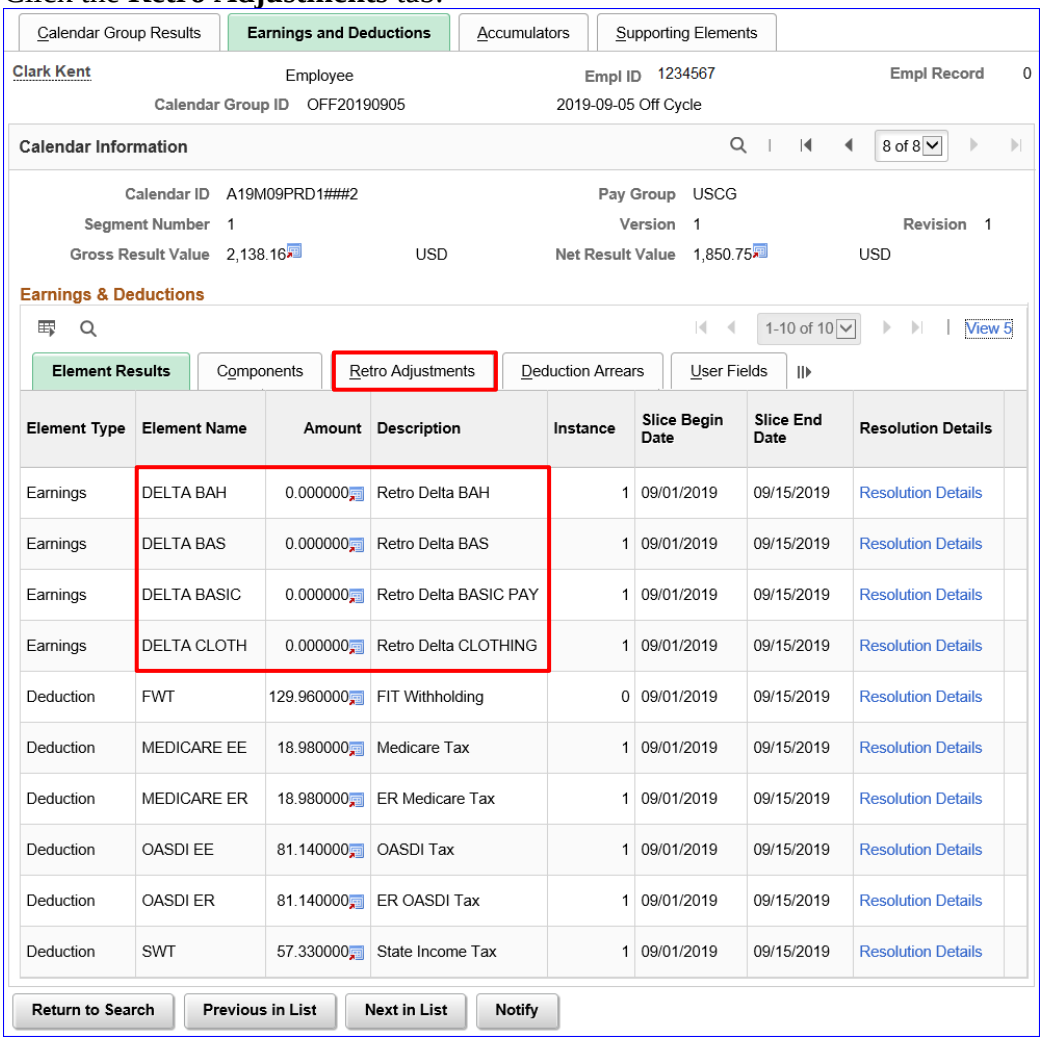
Step	Action
7	Click **View All** to display the entire list of **Element Results** under Earnings and Deductions.



Continued on next page

Off-Cycle Pay Calendar, Continued

Procedures,
continued

Step	Action
8	Off-cycle payments will always be retroactive. Retro payments are easily identifiable by the Element Name beginning with **DELTA**. Click the **Retro Adjustments** tab. 

Calendar Group Results | **Earnings and Deductions** | Accumulators | Supporting Elements

Clark Kent — Employee — Empl ID 1234567 — Empl Record 0
Calendar Group ID OFF20190905 — 2019-09-05 Off Cycle

Calendar Information — 8 of 8

Calendar ID A19M09PRD1###2 — Pay Group USCG
Segment Number 1 — Version 1 — Revision 1
Gross Result Value 2,138.16 USD — Net Result Value 1,850.75 USD

Earnings & Deductions — 1-10 of 10 — View 5

Element Results | Components | Retro Adjustments | Deduction Arrears | User Fields

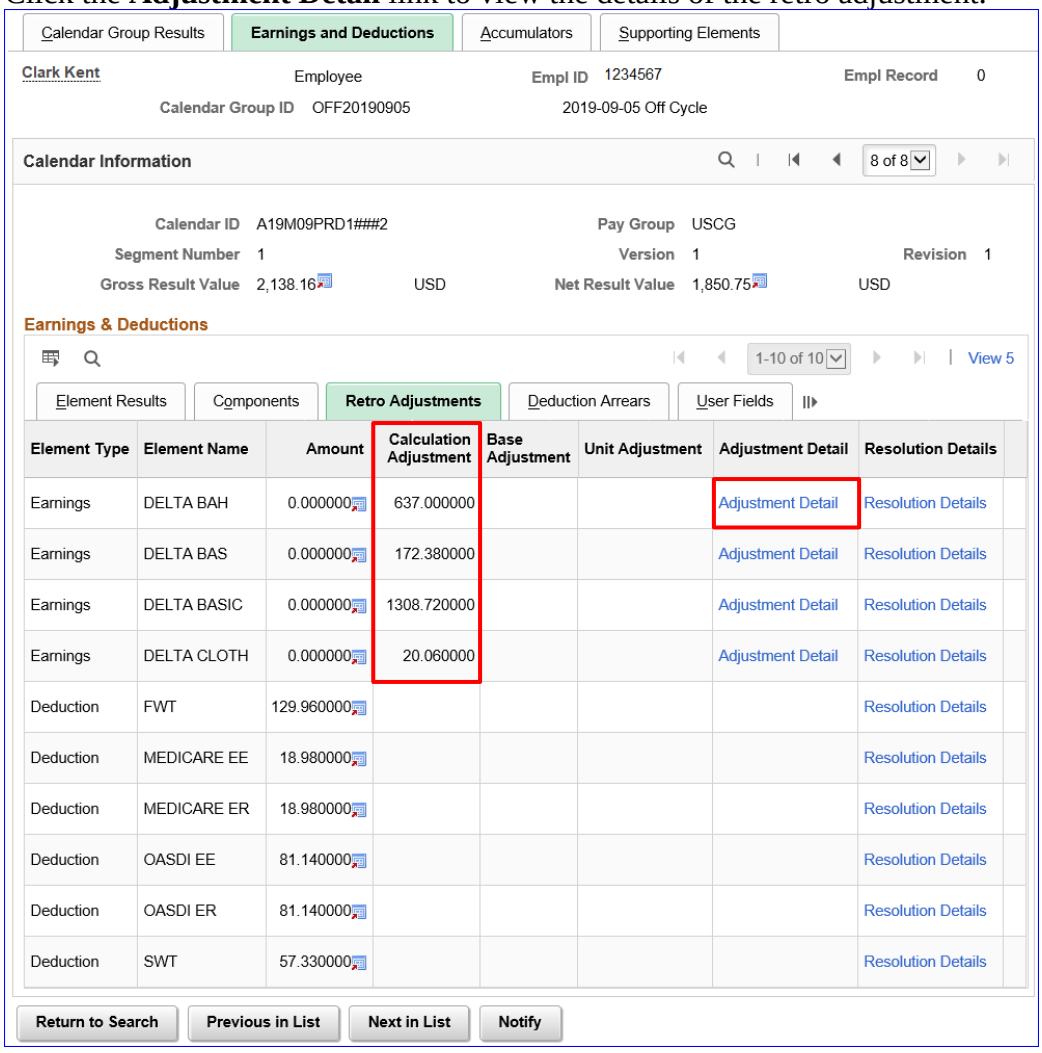
Element Type	Element Name	Amount	Description	Instance	Slice Begin Date	Slice End Date	Resolution Details
Earnings	DELTA BAH	0.000000	Retro Delta BAH	1	09/01/2019	09/15/2019	Resolution Details
Earnings	DELTA BAS	0.000000	Retro Delta BAS	1	09/01/2019	09/15/2019	Resolution Details
Earnings	DELTA BASIC	0.000000	Retro Delta BASIC PAY	1	09/01/2019	09/15/2019	Resolution Details
Earnings	DELTA CLOTH	0.000000	Retro Delta CLOTHING	1	09/01/2019	09/15/2019	Resolution Details
Deduction	FWT	129.960000	FIT Withholding	0	09/01/2019	09/15/2019	Resolution Details
Deduction	MEDICARE EE	18.980000	Medicare Tax	1	09/01/2019	09/15/2019	Resolution Details
Deduction	MEDICARE ER	18.980000	ER Medicare Tax	1	09/01/2019	09/15/2019	Resolution Details
Deduction	OASDI EE	81.140000	OASDI Tax	1	09/01/2019	09/15/2019	Resolution Details
Deduction	OASDI ER	81.140000	ER OASDI Tax	1	09/01/2019	09/15/2019	Resolution Details
Deduction	SWT	57.330000	State Income Tax	1	09/01/2019	09/15/2019	Resolution Details

Return to Search | Previous in List | Next in List | Notify

Continued on next page

Off-Cycle Pay Calendar, Continued

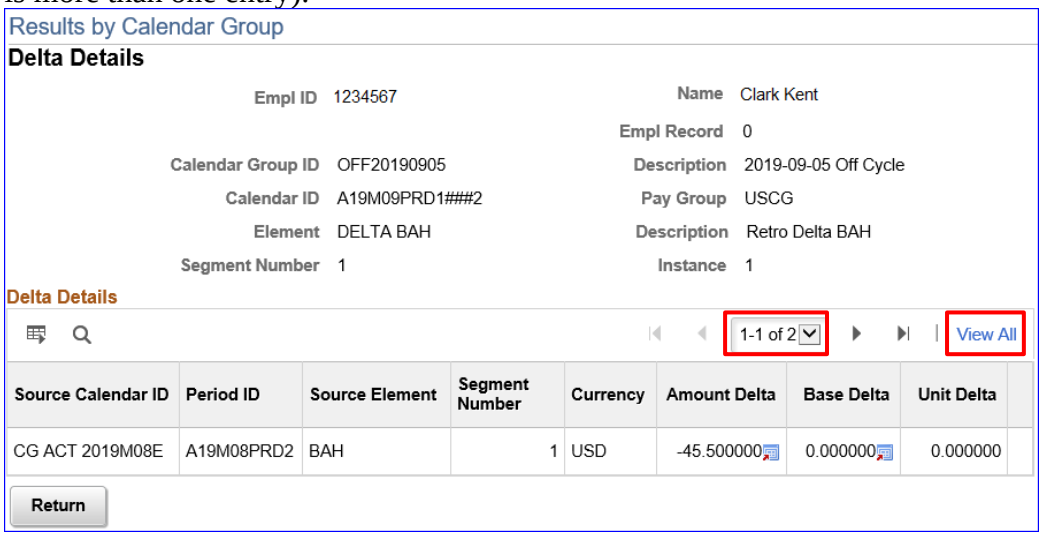
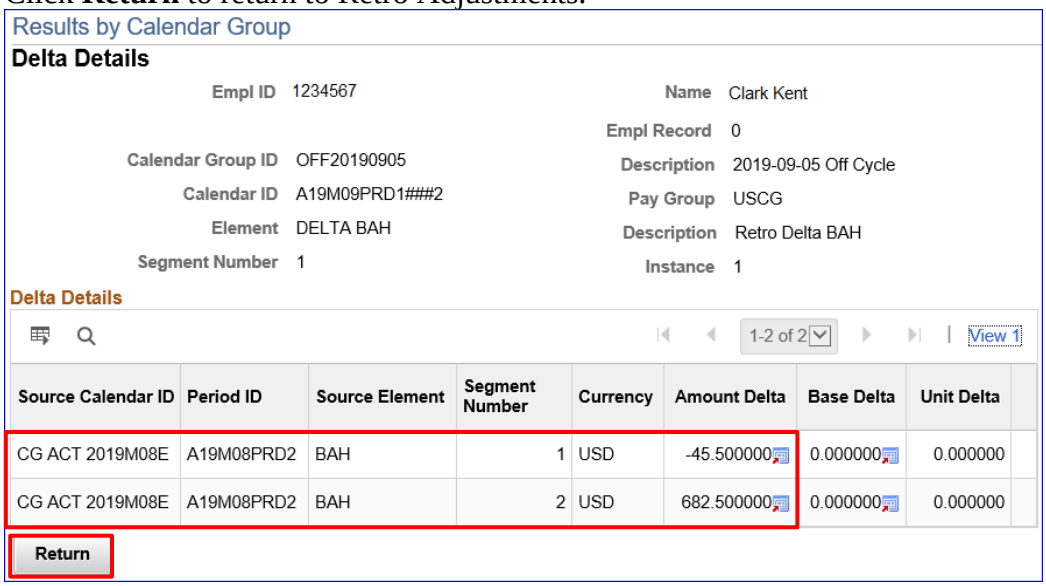
Procedures, continued

<table>
<tr><th>Step</th><th>Action</th></tr>
<tr><td>9</td><td>The retro payment will be displayed in the Calculation Adjustment column and may display as a positive or negative number (see chart below for an explanation of the amounts).
<table>
<tr><th>Element Type</th><th>Positive Amount</th><th>Negative Amount</th></tr>
<tr><td>Earnings</td><td>Amount paid to member (ex. DELTA IDT 566.10)</td><td>Amount deducted from member (ex. DELTA BAH -566.10)</td></tr>
<tr><td>Deductions</td><td>Amount deducted from member (ex. SGLI 28.00)</td><td>Amount paid to member (ex. SGLI -28.00)</td></tr>
</table>
Click the Adjustment Detail link to view the details of the retro adjustment.

</td></tr>
</table>

Continued on next page

Off-Cycle Pay Calendar, Continued

Procedures, continued

Step	Action
10	The Delta Details will display for the selected Element Name. Click **View All** (if there is more than one entry).  Results by Calendar Group **Delta Details** Empl ID 1234567 — Name Clark Kent Empl Record 0 Calendar Group ID OFF20190905 — Description 2019-09-05 Off Cycle Calendar ID A19M09PRD1###2 — Pay Group USCG Element DELTA BAH — Description Retro Delta BAH Segment Number 1 — Instance 1 Delta Details — 1-1 of 2 — View All Source Calendar ID | Period ID | Source Element | Segment Number | Currency | Amount Delta | Base Delta | Unit Delta CG ACT 2019M08E | A19M08PRD2 | BAH | 1 | USD | -45.500000 | 0.000000 | 0.000000 Return
11	The **Source Calendar ID** identifies the pay calendar the approved transaction affected even though the member was paid on an off cycle pay calendar. In this example, the member was paid BAH for the End-month August pay calendar in the amount of $637.00. The Delta Details provide a breakdown of this payment: $682.50 - $45.50 = $637.00). Click **Return** to return to Retro Adjustments.  Results by Calendar Group **Delta Details** Empl ID 1234567 — Name Clark Kent Empl Record 0 Calendar Group ID OFF20190905 — Description 2019-09-05 Off Cycle Calendar ID A19M09PRD1###2 — Pay Group USCG Element DELTA BAH — Description Retro Delta BAH Segment Number 1 — Instance 1 Delta Details — 1-2 of 2 — View 1 Source Calendar ID | Period ID | Source Element | Segment Number | Currency | Amount Delta | Base Delta | Unit Delta CG ACT 2019M08E | A19M08PRD2 | BAH | 1 | USD | -45.500000 | 0.000000 | 0.000000 CG ACT 2019M08E | A19M08PRD2 | BAH | 2 | USD | 682.500000 | 0.000000 | 0.000000 Return

Slice Dates and Segmented Pay Calendar

Introduction

This section provides a closer look at Slice Dates and a Segmented Pay Calendar in DA.

Slice Dates

Slice Begin Date – The first date within the pay period the element is earned or deducted. This is generally the first day of the pay period but may fall somewhere within the pay period depending on when it was earned or deducted. For example, a Reservist who started Active Duty orders on May 22, 2019, will see a Slice Begin Date of 05/22/2019.

Slice End Date – The last date within the pay period the element is earned or deducted. This is generally the last day of the pay period but may fall somewhere within the pay period depending on when the entitlement was stopped or no longer deducted. For example, a Reservist who ended Active Duty orders on May 28, 2019, will see a Slice End Date of 05/28/2019.

Segmented Pay Calendar

A **Segmented Pay Calendar** is not to be confused with the Segment Periods discussed in the first section of this guide. A Segmented Pay Calendar indicates the member's pay entitlements changed within the pay period, resulting in two separate pay calendars within the same pay cycle.

Example #1: Back to Back Reserve Active Duty Orders

This first example shows what Back to Back Reserve Active Duty orders look like in Pay Calculation Results when processed timely, sequentially, and accurately. (See the Understanding Reserve Pay Processing user guide for more information on timely, sequentially, and accurately.)

Search Results

View All First 1-28 of 28 Last

Empl ID	Name	Job Code	Employee Category	Trans ID	Order Status	Duty Type	Authority Code	Begin Date	End Date	Department
1234567	Scooby Doo	YN2	SEL	2579721	En route	ADOS-AC	10 U.S.C. 12301(d)	08/19/2019	12/06/2019	PPC SEPARATIONS BR
1234567	Scooby Doo	YN2	SEL	2543595	Finished	ADOS-AC	10 U.S.C. 12301(d)	03/04/2019	08/18/2019	PPC TRAVEL BR

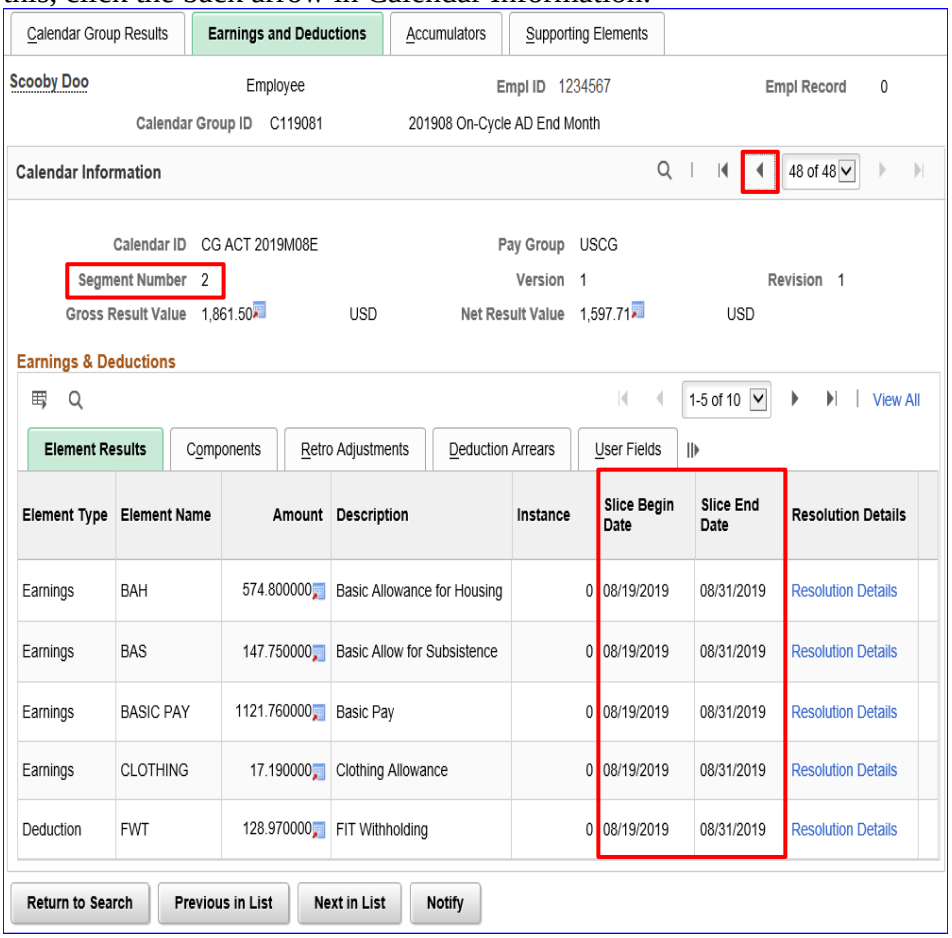
This member had consecutive Active Duty orders where one set ended, and the next set began in the middle of a pay cycle. Because the orders ended and began in the middle of a pay cycle, the pay calendar is **segmented** to account for the entitlements assigned to each set of orders. Following the procedures provided in the first section of this guide, navigate to the most current pay calendar. If the pay calendar displays a **Segment Number 2**, we know there is another segment of the pay calendar to review.

Continued on next page

Slice Dates and Segmented Pay Calendar, Continued

Example #1: Back to Back Reserve Active Duty Orders, continued

In this example, this 'segment' of pay is the start of the second set of orders. Take a look at the **Slice Begin Date**; this is the first day of the second set of Active Duty orders. To see the pay associated with the previous set of orders that ended on the 18th, we need to **go back** one page on the calendar. To do this, click the back arrow in Calendar Information.

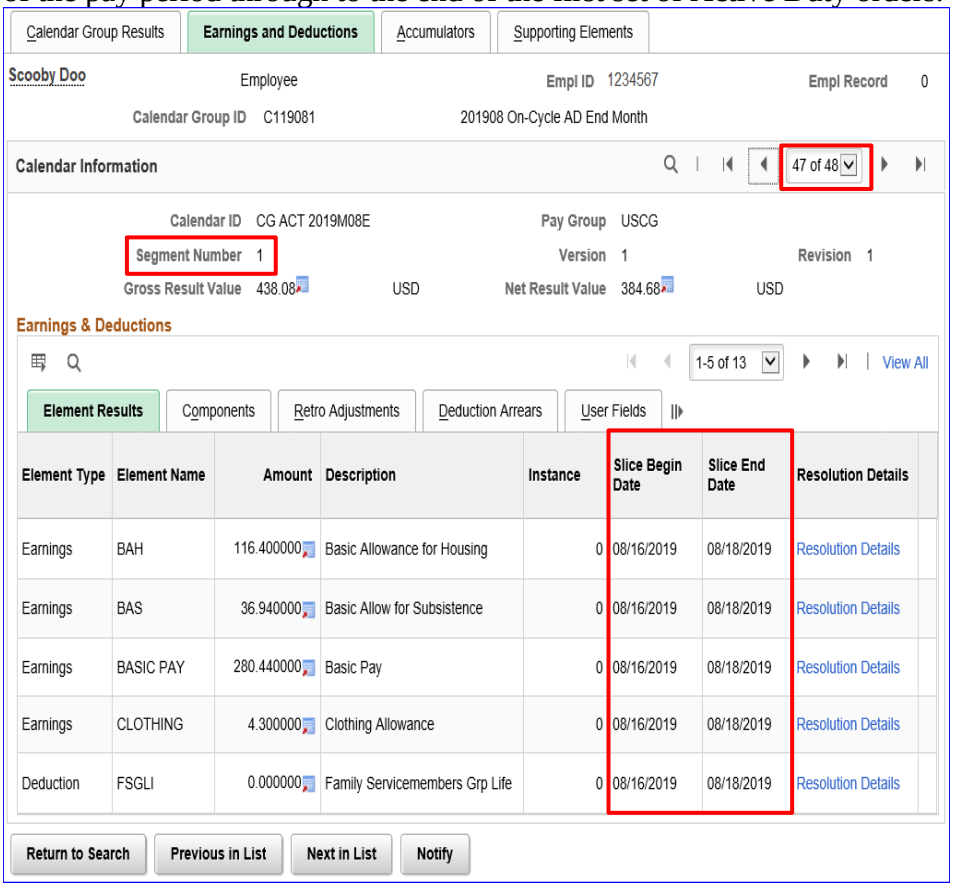


Continued on next page

Slice Dates and Segmented Pay Calendar, Continued

Example #1: Back to Back Reserve Active Duty Orders, continued

Notice the **Slice End Date** is the last day of the first set of Active Duty orders from 03/04/2019 – 08/18/2019. This is the next to last calendar and the first 'segment' of the pay for this pay period. Notice the slice dates cover the start of the pay period through to the end of the first set of Active Duty orders.

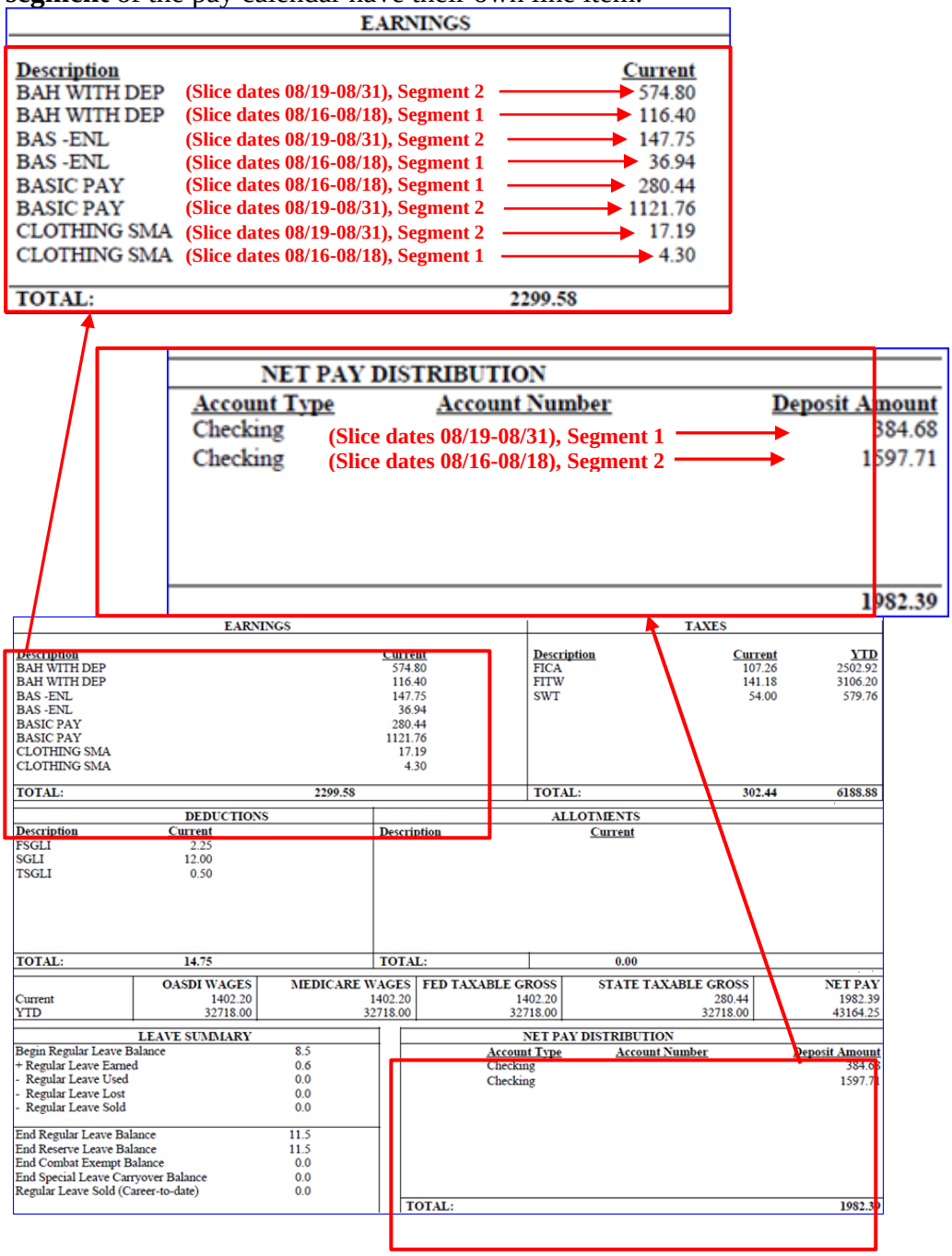


Continued on next page

Slice Dates and Segmented Pay Calendar, Continued

Example #1: Back to Back Reserve Active Duty Orders, continued

This is what the Payslip for this pay calendar looks like. While there were two separate segments of the pay calendar because the member was on two separate sets of AD orders during the same pay period, the member received **one payslip showing both payments**. Notice the amounts associated with each **segment** of the pay calendar have their own line item.



EARNINGS

Description		Current
BAH WITH DEP	(Slice dates 08/19-08/31), Segment 2	574.80
BAH WITH DEP	(Slice dates 08/16-08/18), Segment 1	116.40
BAS -ENL	(Slice dates 08/19-08/31), Segment 2	147.75
BAS -ENL	(Slice dates 08/16-08/18), Segment 1	36.94
BASIC PAY	(Slice dates 08/16-08/18), Segment 1	280.44
BASIC PAY	(Slice dates 08/19-08/31), Segment 2	1121.76
CLOTHING SMA	(Slice dates 08/19-08/31), Segment 2	17.19
CLOTHING SMA	(Slice dates 08/16-08/18), Segment 1	4.30
TOTAL:		2299.58

NET PAY DISTRIBUTION

Account Type	Account Number	Deposit Amount
Checking	(Slice dates 08/19-08/31), Segment 1	384.68
Checking	(Slice dates 08/16-08/18), Segment 2	1597.71
		1982.39

EARNINGS

Description	Current
BAH WITH DEP	574.80
BAH WITH DEP	116.40
BAS -ENL	147.75
BAS -ENL	36.94
BASIC PAY	280.44
BASIC PAY	1121.76
CLOTHING SMA	17.19
CLOTHING SMA	4.30
TOTAL:	2299.58

TAXES

Description	Current	YTD
FICA	107.26	2502.92
FITW	141.18	3106.20
SWT	54.00	579.76
TOTAL:	302.44	6188.88

DEDUCTIONS

Description	Current
FSGLI	2.25
SGLI	12.00
TSGLI	0.50
TOTAL:	14.75

ALLOTMENTS

Description	Current
TOTAL:	0.00

	OASDI WAGES	MEDICARE WAGES	FED TAXABLE GROSS	STATE TAXABLE GROSS	NET PAY
Current	1402.20	1402.20	1402.20	280.44	1982.39
YTD	32718.00	32718.00	32718.00	32718.00	43164.25

LEAVE SUMMARY

Begin Regular Leave Balance	8.5
+ Regular Leave Earned	0.6
- Regular Leave Used	0.0
- Regular Leave Lost	0.0
- Regular Leave Sold	0.0
End Regular Leave Balance	11.5
End Reserve Leave Balance	11.5
End Combat Exempt Balance	0.0
End Special Leave Carryover Balance	0.0
Regular Leave Sold (Career-to-date)	0.0

NET PAY DISTRIBUTION

Account Type	Account Number	Deposit Amount
Checking		384.68
Checking		1597.71
TOTAL:		1982.39

Continued on next page

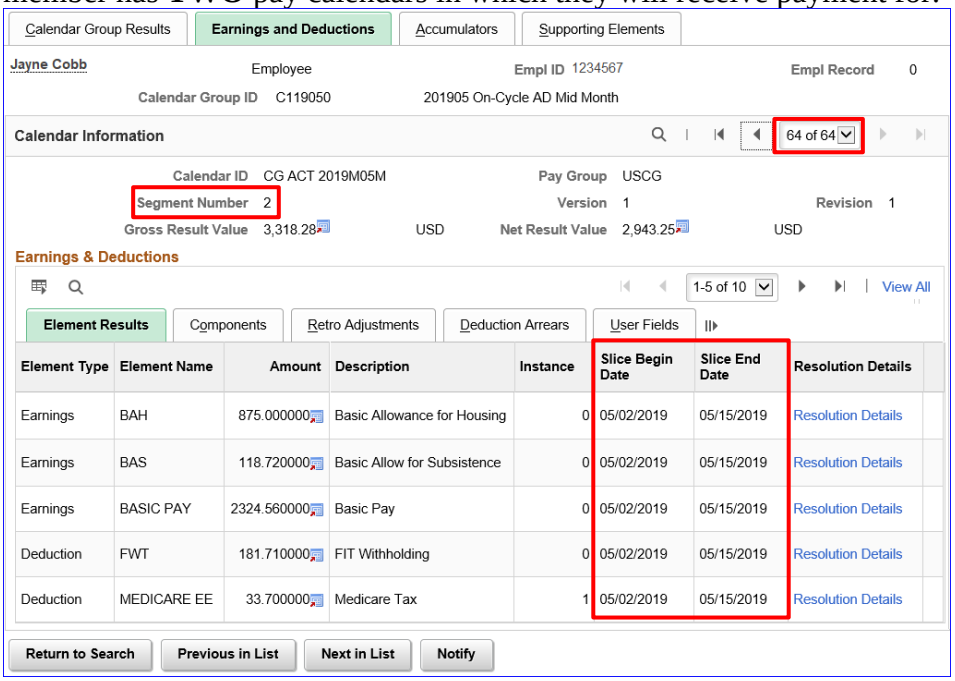
Slice Dates and Segmented Pay Calendar, Continued

Example #2: Officer Integration

This example follows a Reserve officer integrating into the regular Active Duty component. The date of rank, as assigned by the appointment letter sent to both the member and the Command, is 05/02/19.

```
R 01 APR 19
BT
UNCLAS //N01401//
ALCGOFF 037/19
SUBJ:  OFFICER INTEGRATION
A.  Officer Accessions, Evaluations, and Promotions, COMDTINST M1000.3 (series)
B.  Title 14, U. S. Code, Section 2152 (formally 291)
C.  Title 14, U. S. Code, Section 2101 (formally 211)
1.  In accordance with Chapter 1.A.8 of Ref A, the following 203 reserve and
temporary regular officers were selected by a best-qualified ADPL Promotion Board
and may be eligible for integration as a permanent regular officer.  Presidential
appointment authority will be sought to appoint the following 203 reserve and
temporary regular officers to permanent regular officer status:
NO          RANK        NAME                              STATUS
--------
32          LTJG        COBB, JAYNE                       RES EAD
```

Notice the **Segment Number** and **Slice Dates**: The most recent calendar covers 05/02/19 – 05/15/19. Because the member integrated from the Reserve component to the Active Duty component after the pay cycle had begun, the member has **TWO** pay calendars in which they will receive payment for.

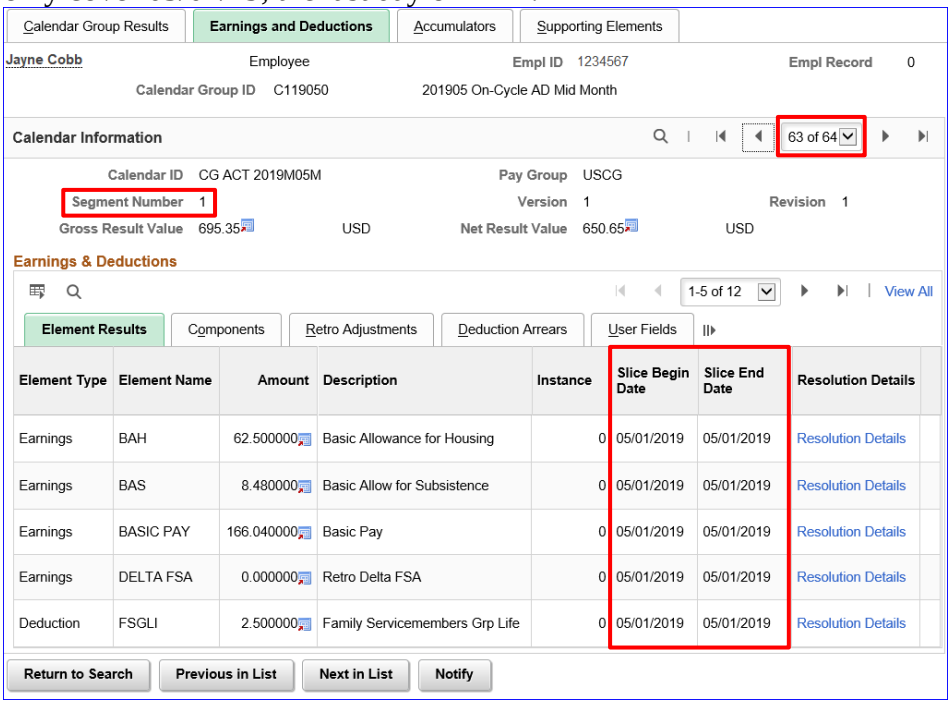


Continued on next page

Slice Dates and Segmented Pay Calendar, Continued

Example #2: Officer Integration, continued

On this pay calendar page (page 63 of 64), the member was still a Reservist on EAD orders. Notice the **Segment Number** and **Slice Dates**. The Slice dates only cover 05/01/19, the last day of EAD.



Calendar Group Results | Earnings and Deductions | Accumulators | Supporting Elements

Jayne Cobb Employee Empl ID 1234567 Empl Record 0

Calendar Group ID C119050 201905 On-Cycle AD Mid Month

Calendar Information 63 of 64

Calendar ID CG ACT 2019M05M Pay Group USCG

Segment Number 1 Version 1 Revision 1

Gross Result Value 695.35 USD Net Result Value 650.65 USD

Earnings & Deductions

1-5 of 12 View All

Element Results | Components | Retro Adjustments | Deduction Arrears | User Fields

Element Type	Element Name	Amount	Description	Instance	Slice Begin Date	Slice End Date	Resolution Details
Earnings	BAH	62.500000	Basic Allowance for Housing	0	05/01/2019	05/01/2019	Resolution Details
Earnings	BAS	8.480000	Basic Allow for Subsistence	0	05/01/2019	05/01/2019	Resolution Details
Earnings	BASIC PAY	166.040000	Basic Pay	0	05/01/2019	05/01/2019	Resolution Details
Earnings	DELTA FSA	0.000000	Retro Delta FSA	0	05/01/2019	05/01/2019	Resolution Details
Deduction	FSGLI	2.500000	Family Servicemembers Grp Life	0	05/01/2019	05/01/2019	Resolution Details

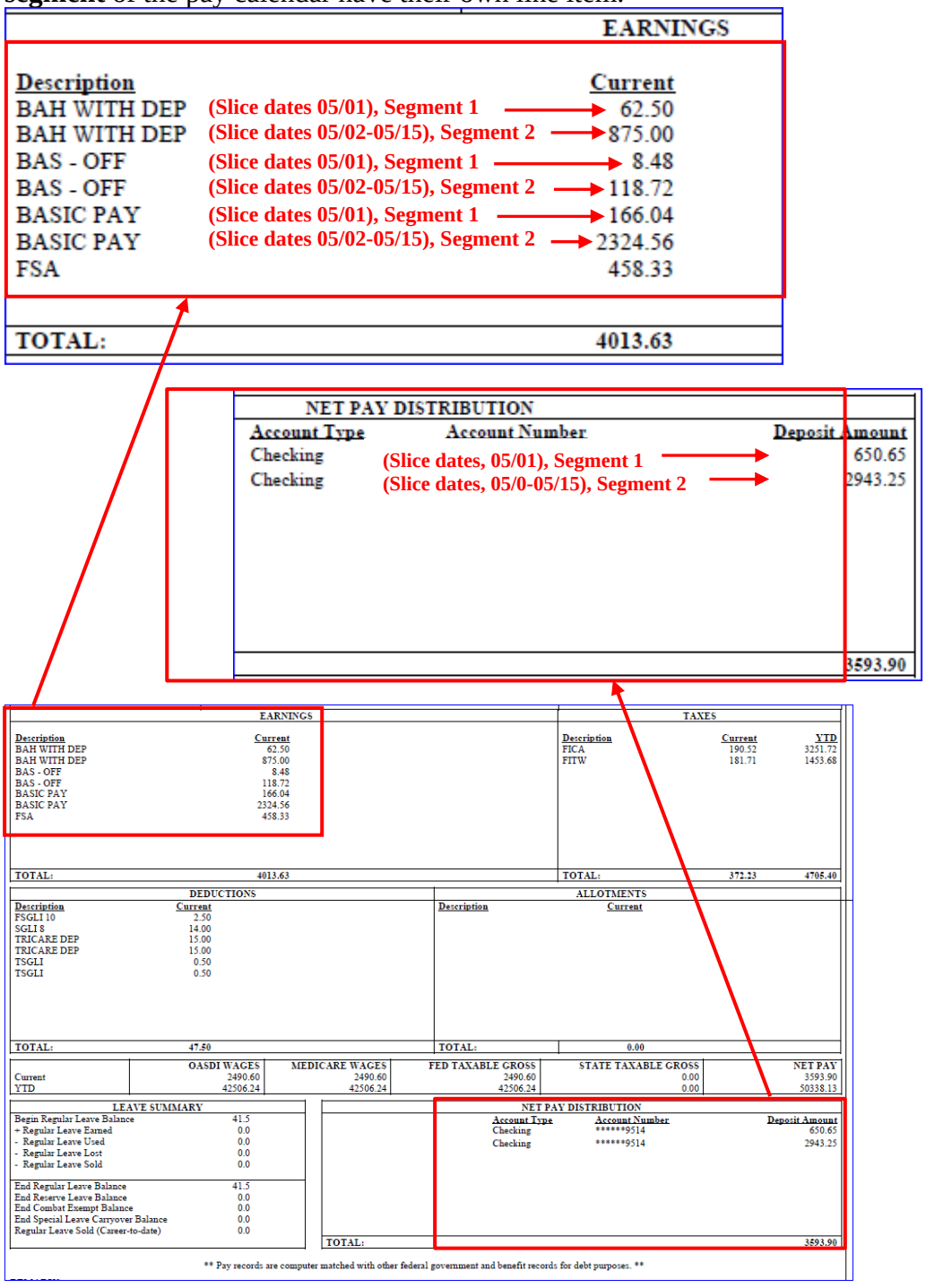
Return to Search | Previous in List | Next in List | Notify

Continued on next page

Slice Dates and Segmented Pay Calendar, Continued

Example #2: Officer Integration, continued

This is what the Payslip for this pay calendar looks like. While there were two separate segments of the pay calendar because the member was assigned to two separate components during the same pay period, the member received **one payslip showing both payments**. Notice the amounts associated with each **segment** of the pay calendar have their own line item.



EARNINGS

Description		Current
BAH WITH DEP	(Slice dates 05/01), Segment 1 →	62.50
BAH WITH DEP	(Slice dates 05/02-05/15), Segment 2 →	875.00
BAS - OFF	(Slice dates 05/01), Segment 1 →	8.48
BAS - OFF	(Slice dates 05/02-05/15), Segment 2 →	118.72
BASIC PAY	(Slice dates 05/01), Segment 1 →	166.04
BASIC PAY	(Slice dates 05/02-05/15), Segment 2 →	2324.56
FSA		458.33
TOTAL:		4013.63

NET PAY DISTRIBUTION

Account Type	Account Number	Deposit Amount
Checking	(Slice dates, 05/01), Segment 1 →	650.65
Checking	(Slice dates, 05/0-05/15), Segment 2 →	2943.25
		3593.90

EARNINGS

Description	Current
BAH WITH DEP	62.50
BAH WITH DEP	875.00
BAS - OFF	8.48
BAS - OFF	118.72
BASIC PAY	166.04
BASIC PAY	2324.56
FSA	458.33
TOTAL:	4013.63

TAXES

Description	Current	YTD
FICA	190.52	3251.72
FITW	181.71	1453.68
TOTAL:	372.23	4705.40

DEDUCTIONS

Description	Current
FSGLI 10	2.50
SGLI 8	14.00
TRICARE DEP	15.00
TRICARE DEP	15.00
TSGLI	0.50
TSGLI	0.50
TOTAL:	47.50

ALLOTMENTS

Description	Current
TOTAL:	0.00

	OASDI WAGES	MEDICARE WAGES	FED TAXABLE GROSS	STATE TAXABLE GROSS	NET PAY
Current	2490.60	2490.60	2490.60	0.00	3593.90
YTD	42506.24	42506.24	42506.24	0.00	50338.13

LEAVE SUMMARY

Begin Regular Leave Balance	41.5
+ Regular Leave Earned	0.0
- Regular Leave Used	0.0
- Regular Leave Lost	0.0
- Regular Leave Sold	0.0
End Regular Leave Balance	41.5
End Reserve Leave Balance	0.0
End Combat Exempt Balance	0.0
End Special Leave Carryover Balance	0.0
Regular Leave Sold (Career-to-date)	0.0

NET PAY DISTRIBUTION

Account Type	Account Number	Deposit Amount
Checking	******9514	650.65
Checking	******9514	2943.25
TOTAL:		3593.90

** Pay records are computer matched with other federal government and benefit records for debt purposes. **

Absence Data

Introduction

This section provides the procedures to view the breakdown of the member's leave usage in DA.

For additional information on viewing a member's current leave balance, see Step 25 of the Pay Calculation Results section of this guide or the Viewing Member's Leave Balance user guide.

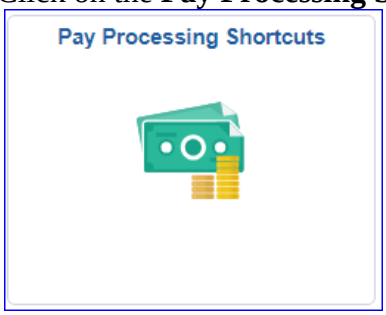
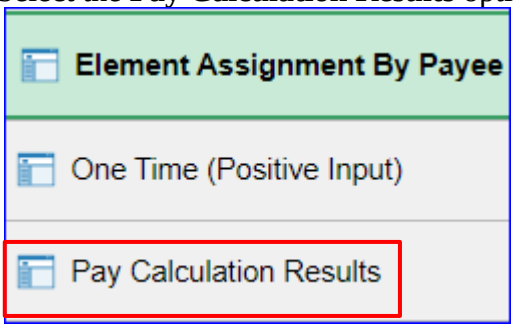
Leave Usage

Leave usage displayed in the Absence Data includes:

- Chargeable absences
- Non-chargeable absences
- Travel Take (includes non-chargeable PCS – Travel Time and PCS – Proceed Time)

Procedures

See below.

Step	Action
1	Click on the **Pay Processing Shortcuts** Tile. 
2	Select the **Pay Calculation Results** option. 

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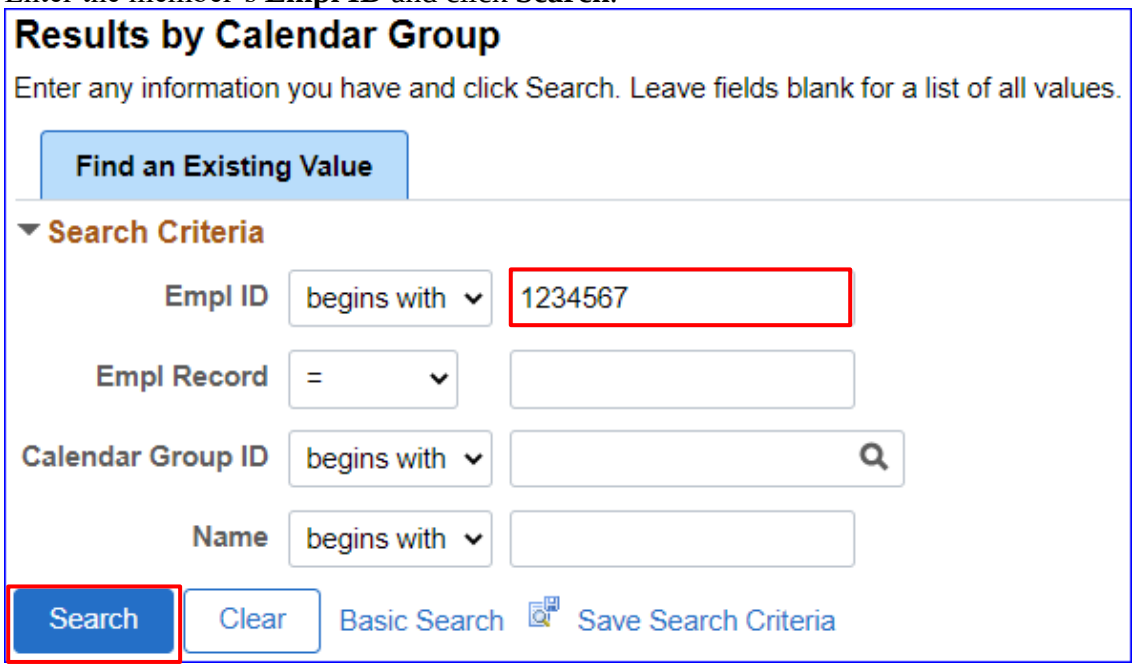
Absence Data, Continued

Procedures, continued

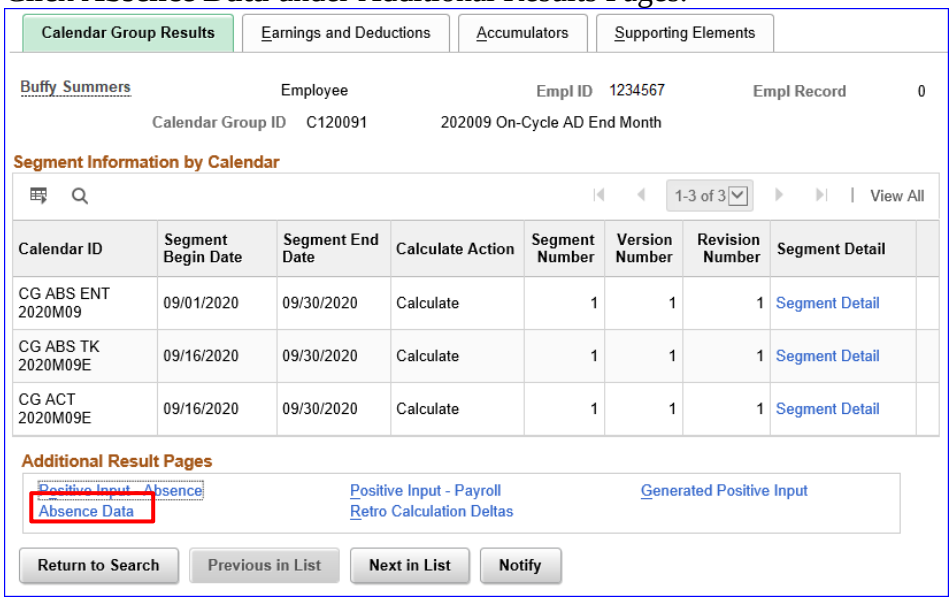
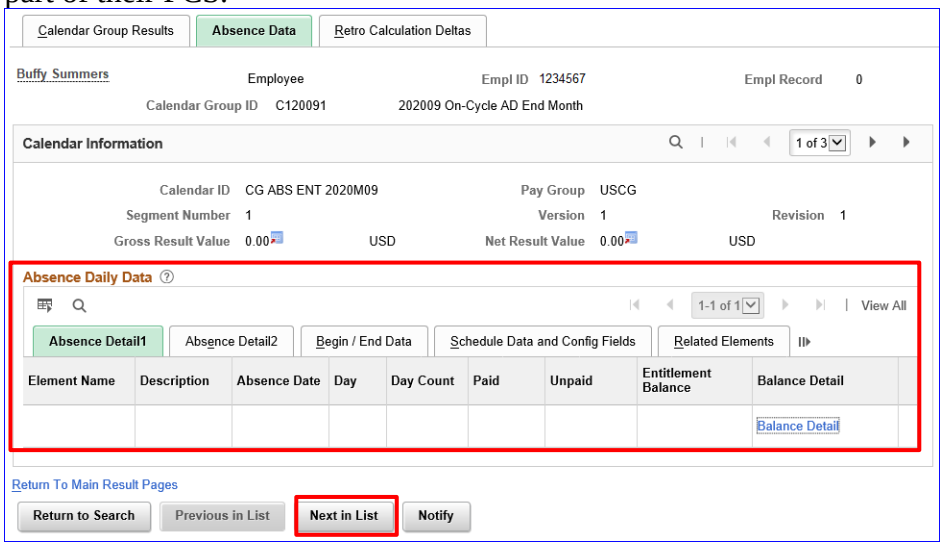
Step	Action
3	Enter the member's **Empl ID** and click **Search**. 
4	Select the **most recent end-month** pay calendar from the Search Results.

Empl ID	Empl Record	Payment Date	Calendar Group ID	Name
1234567	0	10/01/2020	C120091	Buffy Summers
1234567	0	09/15/2020	C120090	Buffy Summers
1234567	0	09/01/2020	C120081	Buffy Summers
1234567	0	08/14/2020	C120080	Buffy Summers
1234567	0	07/31/2020	C120071	Buffy Summers
1234567	0	07/15/2020	C120070	Buffy Summers
1234567	0	07/01/2020	C120061	Buffy Summers

Continued on next page

Absence Data, Continued

Procedures,
continued

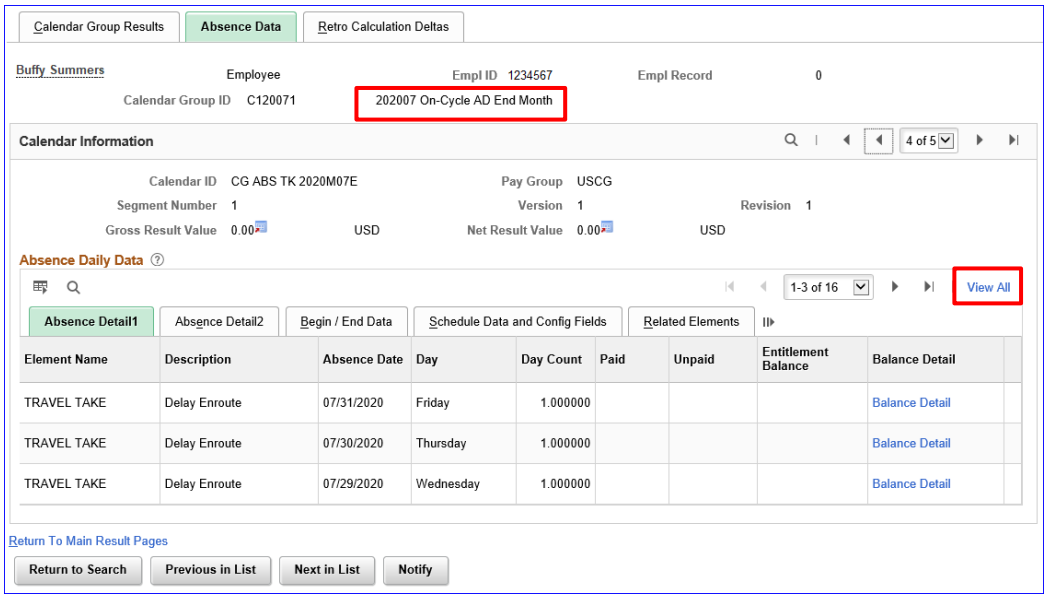
Step	Action
5	Click **Absence Data** under Additional Results Pages. 
6	Depending on when the leave was taken, it may be necessary to scroll through the calendars. Click **Next in List** to scroll through the calendars and review the **Absence Daily Data** that populates. For this example, we want to review the absence data for the month of July, so we need to scroll to the member's July Absence Taken calendars to view the leave processed as part of their PCS. 

Continued on next page

Absence Data, Continued

Procedures,
continued

Step	Action
7	In this example, the member took leave in conjunction with their PCS performed in July. It may be necessary to click **View All** under Absence Daily Data to display all Leave Elements.



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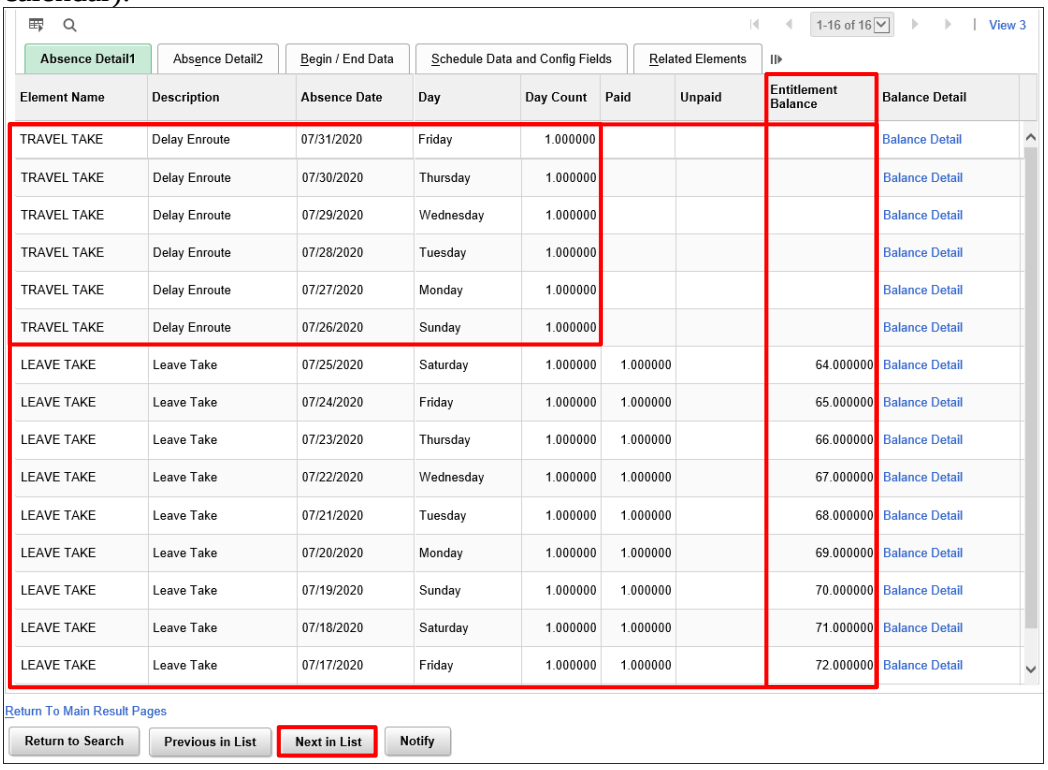
Absence Data, Continued

Procedures,
continued

Step	Action
8	The expanded list shows all the absence data for this pay period. In this example, we can see the member was authorized a **Delay Enroute** for 07/26/20 – 07/31/20 which does not affect the member's leave balance. The member was charged leave from 07/16/20 – 07/25/20 and we can see the member's leave **Entitlement Balance** reduce as each day as leave is charged. Click **Next in List** to move to the next calendar (in this case, the mid-month July calendar). 

1-16 of 16 | View 3

Absence Detail1 | Absence Detail2 | Begin / End Data | Schedule Data and Config Fields | Related Elements

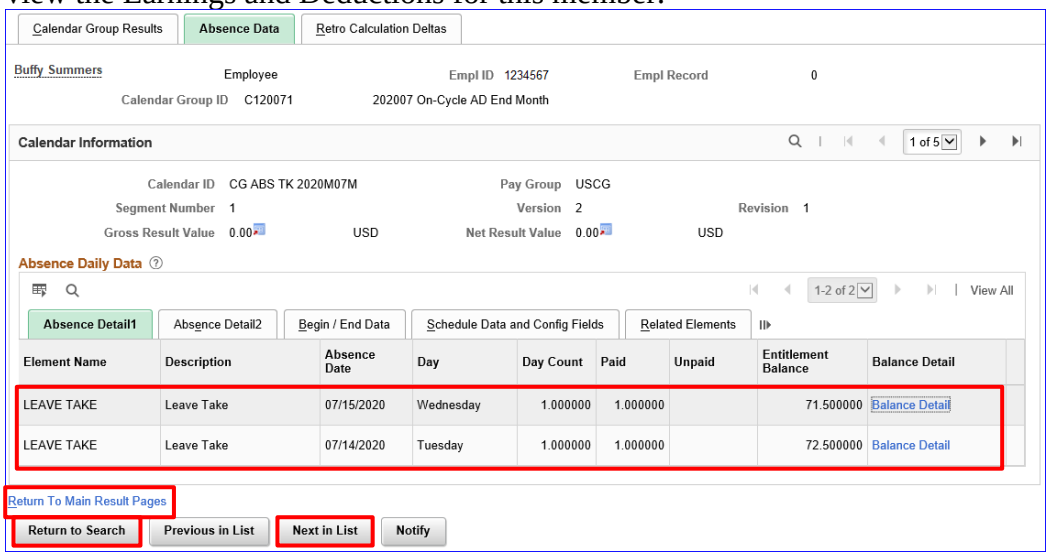
Element Name	Description	Absence Date	Day	Day Count	Paid	Unpaid	Entitlement Balance	Balance Detail
TRAVEL TAKE	Delay Enroute	07/31/2020	Friday	1.000000				Balance Detail
TRAVEL TAKE	Delay Enroute	07/30/2020	Thursday	1.000000				Balance Detail
TRAVEL TAKE	Delay Enroute	07/29/2020	Wednesday	1.000000				Balance Detail
TRAVEL TAKE	Delay Enroute	07/28/2020	Tuesday	1.000000				Balance Detail
TRAVEL TAKE	Delay Enroute	07/27/2020	Monday	1.000000				Balance Detail
TRAVEL TAKE	Delay Enroute	07/26/2020	Sunday	1.000000				Balance Detail
LEAVE TAKE	Leave Take	07/25/2020	Saturday	1.000000	1.000000		64.000000	Balance Detail
LEAVE TAKE	Leave Take	07/24/2020	Friday	1.000000	1.000000		65.000000	Balance Detail
LEAVE TAKE	Leave Take	07/23/2020	Thursday	1.000000	1.000000		66.000000	Balance Detail
LEAVE TAKE	Leave Take	07/22/2020	Wednesday	1.000000	1.000000		67.000000	Balance Detail
LEAVE TAKE	Leave Take	07/21/2020	Tuesday	1.000000	1.000000		68.000000	Balance Detail
LEAVE TAKE	Leave Take	07/20/2020	Monday	1.000000	1.000000		69.000000	Balance Detail
LEAVE TAKE	Leave Take	07/19/2020	Sunday	1.000000	1.000000		70.000000	Balance Detail
LEAVE TAKE	Leave Take	07/18/2020	Saturday	1.000000	1.000000		71.000000	Balance Detail
LEAVE TAKE	Leave Take	07/17/2020	Friday	1.000000	1.000000		72.000000	Balance Detail

Return To Main Result Pages

Return to Search | Previous in List | Next in List | Notify

Continued on next page

Absence Data, Continued

Procedures,
continued

Step	Action
9	Here we can see the member was charged leave for 07/14/20 and 07/15/20. Continue to click **Next in List** to view more calendars, click **Return to Search** to review absence data for another member, or click **Return to Main Result Pages** to view the Earnings and Deductions for this member.